

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
November 23, 2011

Call to  
Order:

President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Beach Administration Building.

Executive  
Session:

Miss Emory moved, seconded by Mrs. Longley for the Board to convene in Executive Session at 6:00 p.m.  
The motion was approved unanimously.

Miss Emory moved, seconded by Mrs. Longley that the Executive Session be adjourned (7:00 p.m.).  
The motion was approved by unanimous roll call vote.

Public  
Session:

President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Beach Administration Building.

Statement of Public Notice of  
Meeting in accordance with  
New Jersey Open Public Meetings  
Act:

President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.

Notice included the time, date and place of the meeting and to extent known, the agenda.

Members  
Present:

Mr. Calvo, Miss Emory Mrs. Longley, Mr. Marino, Mr. Stephens, Ms. Volz, Superintendent Silverstein, Curriculum Director Sochor and Business Administrator/Board Secretary Pudelko

Members  
Absent:

Mrs. Jones, Mrs. Kane, Mr. Keith

Visitors:

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Flag  
Salute:

The Flag Salute was given by all present.

Approval of  
Minutes:

President Calvo asked if there were any additions or corrections to the minutes. Mr. Marino moved, seconded by Miss Emory that the minutes of the Executive Session, October 19, 2011, and the minutes of the Public Board Meeting, October 19, 2011 be approved.  
The motion was approved by unanimous roll call vote.

Opportunity for Public to  
Address the Board:

A resident thanked the Board of Education for allowing the Boys & Girls Club to use the Elsmere School.

Mayor Leo McCabe stated that he is in support of the Elsmere School building being turned over to the Borough of Glassboro.

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Race for Boys & Girls Club, a 5K – 3 mile race will take place on Saturday, December 3 at 9:00 a.m. at Gloucester County College.

Mr. Calvo commended the Rodgers School staff for dealing with the recent lice issue.

Report of the Superintendent of Schools:

The Superintendent reported on the following:

- Presently mentoring a Junior at Glassboro High School
- Appointment of new Principal, J. Harvey Rodgers School
- Key Communicators and Strategic Plan
- 2012-13 Budget
- Ribbon Cutting at Whitney Crescent
- Kriston Matthews – CAPA Presentation
- Approving a Contract with Complete Care Dental Service for students who do not have dental insurance
- Lice situation at Rodgers School
- Accepting resignation of Transportation Supervisor
- Harassment Intimidation and Bullying Reports
  - Glassboro High School – 2
  - Intermediate School – 1
  - Bowe School – 2
  - Bullock School – 3
  - Rodgers School – 0

Presentation:

Mr. Kriston Matthews, Principal, Thomas E. Bowe School, explained the CAPA (Collaborative Assessment for Planning and Achievement) Review Process to the Board of Education.

Presentation and Acceptance of the Annual School District Audit:

The 2010-2011 School District Audit Reports were presented by Nick Petroni of Petroni & Associates, and all questions were addressed. Mr. Petroni reported that there were no audit recommendations.

Mr. Marino moved, seconded by Mr. Stephens that the Board approve acceptance of the Audit for the 2010-2011 school year.

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mr. Stephens that the Superintendent Report be accepted.

The motion was approved by unanimous roll call vote.

Instruction Report:

Perkins Grant:

Mr. Calvo moved, seconded by Mr. Marino that the Board authorize the submission of the 2010-2011 Perkins Secondary Consolidated Final Report.

The motion was approved by unanimous roll call vote.

Extended School Day Program, Thomas E. Bowe School:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve payment for four (4) staff members to participate in the Extended School Day Program at Thomas E. Bowe School

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from December 2011 to April 2012, for 19 weeks. Teachers will work for 1.5 hours per day for 38 days. Three hours of planning will be held before the start of the program. Funding is provided through No Child Left Behind Title I Funds. Hourly rate is \$33.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve payment for transportation staff busing for a maximum of four (4) hours per week. Funding is provided through No Child Left Behind Title I. Hourly rate per individual driver.

The motion was approved by unanimous roll call vote.

Extended School Day Program,  
Intermediate School:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve payment for four (4) staff members to participate in the Extended School Day Program at Glassboro Intermediate School from December 2011 to April 2012, for 19 weeks. Teachers will work for 1.5 hours per day for 38 days. Three hours planning will be held for the start of the program. Funding is provided through No Child Left Behind Title I Funds. Hourly rate is \$33.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve payment for transportation staff busing for a maximum of four (4) hours per week. Funding is provided through No Child Left Behind Title I. Hourly rate per individual driver.

The motion was approved by unanimous roll call vote.

Professional  
Development:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the attached Professional Development list. (attachment I:1)

The motion was approved by unanimous roll call vote.

Field  
Experience:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve Clinical Practicum Experience for Raneeka Doharty, Rowan University Student in the Masters of Education in Elementary and Secondary School Counseling Program, for the spring 2012 semester. Ms. Doharty will be assigned to Glassboro Intermediate School; co-operating Guidance Counselor will be Dave Davenport. Ms. Doharty's practicum experience will begin in January 2012 for a total of 50 hours. (attachment I:2)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the attached Contract with Richard Stockton College of New Jersey for Health Sciences Delivery. (attachment I:3)  
The motion was approved by unanimous roll call vote.

Contract for Services to  
Non-Public Schools:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve a Contract with Gloucester County Special Services School District to provide additional speech, occupational

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therapy and aide services to Non-Public Schools in Glassboro as delineated in their service plans, at a proposed cost/amount of up to \$22,922. The \$22,922 was set aside in the IDEA Grant from the State as a proportional share of monies that can only be used in the Non-Public Schools. (attachment I:4) The motion was approved by unanimous roll call vote.

Supplemental Education  
Services Program:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve Contracts with ClubZ Tutoring Services, Rowan University Clinical Services and Regional Enrichment and Learning Services to assist in accomplishing the supplemental education mandates of No Child Left Behind at the Thomas E. Bowe School and Glassboro Intermediate School. The maximum amount allowed for Supplemental Services per student is \$1,193. Funding is provided through Title I – SES. (Attachment I:5) The motion was approved by unanimous roll call vote.

Out of District  
Placements:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve Student I.D. #12-20 to be placed at Gloucester County Special Services School District at the proposed cost of \$23,760 and Glassboro Public Schools will provide transportation. This is a sixth grade student with significant acting out behavior. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve Student I.D. #12-B to be placed at Lindenwold Public Schools at the proposed cost of \$12,006. This is a homeless kindergarten student. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve continued placement for Student I.D. #1011-1 at the Gloucester County Alternative School – Bankbridge Program. The student has been involved in numerous conflicts in and out of school. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve Student I.D. #12-21 at Gloucester County Special Services School District Alternative School for an eleventh grade student with significant acting out behavior. The proposed cost is \$17,820. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Board approve Student I.D. #12-C to be placed at Elk Township Schools for a first grade regular education student. This student was placed in a foster placement in Franklinville this year. She had previously attended Elk Township as a homeless student from Gloucester Township. The parents moved to Glassboro at the beginning of the year. The proposed cost is \$17,820. The motion was approved by unanimous roll call vote.

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Mr. Calvo moved, seconded by Mr. Marino that the Board approve the winter athletic schedules for 2011-2012 school year. (attachment I:6)

The motion was approved by unanimous roll call vote.

Sixth Grade Camping Trip,  
Thomas E. Bowe School:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the Sixth Grade Camping Trip, which has been scheduled for May 23, 24 and 25, 2012, and approval of Dr. Carl Schopfer to attend the trip. Due to PTO generosity and student fees of \$165 per student, there is no cost to the district. (attachment I:7)

The motion was approved by unanimous roll call vote.

School Nursing Services Plan,  
2011-2012:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the School Nursing Services Plan for the 2011-2012 school year. (Attachment I:8)

The motion was approved by unanimous roll call vote.

Five-Year  
Textbook Plan:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the attached Five-Year Textbook Plan. (Attach. I:9)

The motion was approved by unanimous roll call vote.

HIB  
Reports:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the HIB Reports submitted for each building for the month of October 2011. (Attachments I:10)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Marino that the Instruction Report be accepted.

The motion was approved by unanimous roll call vote.

Operations  
Report:

Solar PPA Bid  
Rejection:

Mr. Marino moved, seconded by Mr. Calvo that the Board authorize the rejection of Solar PPA Bid from Folium Energy due to late delivery of Bid.

The motion was approved by unanimous roll call vote.

Sale of Elsmere  
School:

Mr. Marino moved, seconded by Mr. Calvo that the Board authorize the sale of Elsmere School under the terms and conditions of the contract and to include a formal Resolution which will be prepared by the Board Solicitor and included in the Board Minutes. (Attachment O:1)

The motion was approved by unanimous roll call vote.

Donation:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve to accept the donation from the Music Boosters in the amount of \$1,435 for the Fall Play Technical Director.

The motion was approved by unanimous roll call vote.

Joint Transportation  
Agreement:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the Joint Transportation Agreements with Delsea

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Regional School District and Clayton Public Schools for Routes 730 (Gloucester Catholic High School) and Route 741 (Paul VI High School). Attachments O:2 and O:3)  
The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the following reports per attached documentation:

Warrant Account Bill List – November 2011 (attach. O:4)  
Handwritten Check List – October 1–31, 2011

(Attachment O:5)

Board Secretary's Report – September & October 2011  
(Attachment O:6 & O:7 )

Treasurer's Report – September & October 2011  
(Attachment O:8 & O:9)

Revenue Report – October 2011 (Attach. O:10)

The motion was approved by unanimous roll call vote.

Board Secretary's Report in accordance with 18A:17-36 and 18A: 17-9 for the months of September and October, 2011. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2.11 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September and October, 2011. The Treasurer's Report and Secretary's Report are in agreement for the month of September and October, 2011.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23-2.11 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Account  
Transfers:

Mr. Marino moved, seconded by Mr. Calvo that authorization be given to the Superintendent and Business Administrator to transfer funds among accounts for October 2011.  
(Attachment O:11)  
The motion was approved by unanimous roll call vote.

Opinion  
Letter:

Mr. Marino moved, seconded by Mr. Calvo that the Board adopt the Opinion Letter developed by the appointed Board Attorneys, Parker McCay, as related to the implementation of the Health Benefits and Pension Reform under Chapter 78, P.L. 2011. (attachment O:12)

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Boys & Girls Club  
Contract, 2012

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the Contract for 2012 with the Boys and Girls Club for the use of Elsmere School. (attachment O:13)  
The motion was approved by unanimous roll call vote.

Flexible Spending  
Account Plan Document:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve a Flexible Spending Account Plan Document and related services to be provided by TASC based upon current requirements of Chapter 78, P.L. 2011 Health Benefits and Pension Reform, pending legal review. (attachment O:14)  
The motion was approved by unanimous roll call vote.

Loan Provision  
Amendment:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve an amendment to existing plan document for 403b deferred compensation plans to allow for a loan provision. (attachment O:15)  
The motion was approved by unanimous roll call vote.

Safe Schools  
Program:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the 2011-2012 Gloucester County Special Services School District Safe Schools Program at a cost of \$2,600 per year. This is a county-wide program to provide school systems in Gloucester County with a program designed for school violence prevention. (attachment O:16)  
The motion was approved by unanimous roll call vote.

Complete Care  
Health Network:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the Contract with Complete Care Health Network for the 2011-2012 school year. (attachment O:17)  
The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mr. Calvo that the Operations Report be accepted.  
The motion was approved by unanimous roll call vote.

Administration  
Report:

Resignation:

Mrs. Longley moved, seconded by Mr. Stephens that the Board accept the resignation of Richard Costanzo, Transportation Supervisor, effective January 20, 2012.  
The motion was approved by unanimous roll call vote.

Leaves of  
Absence:

Jeneen Sperratore-Callahan will be utilizing FMLA/NJFLA beginning Friday, January 20, 2012. Her anticipated return to work date is Monday, April 2, 2012.

Lisa Montana will be utilizing FMLA/NJFLA beginning Tuesday, January 3, 2012. Her anticipated return to work date is Tuesday, May 29, 2012.

Elsie Tout has requested a leave of absence beginning Tuesday, November 8, 2011. Her anticipated return to work

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date is Tuesday, January 3, 2012.

Carol Yaksta will be utilizing NJFLA beginning Wednesday, November 16, 2011. Her anticipated return to work date is Tuesday, February 7, 2012.

Christine Abrams has requested to extend her leave through Monday, November 28, 2011.

John Wise has requested to extend his leave through Thursday, December 1, 2011.

Substitute  
List #4:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the attached Substitute List #4 for the 2011-2012 school year. (Attachment A:1)  
The motion was approved by unanimous roll call vote.

Long Term  
Substitute:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Lauren Frazier as a Long Term Substitute for Physical Education at Glassboro Intermediate School. Ms. Frazier would be coming in during late December to work with the teacher prior to that teacher leaving. She will be substituting for Jeneen Sperratore Callahan. Ms. Frazier will be paid \$90 per day for the first 20 days and from day 21 until the conclusion of her assignment, she will be paid \$231. (attachment A:2 )  
The motion was approved by unanimous roll call vote.

Long Term  
Substitute:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Heather Cheesman as a Long Term Substitute for Science, contingent upon successful transfer of fingerprints. Ms. Cheesman would be coming in during late December to work with the teacher prior to that teacher leaving. She will be substituting for Lisa Montana, Intermediate School, and she will be paid \$90 per day for the first 20 days and from day 21 until the conclusion of her assignment, she will be paid \$231. (attachment A:3)  
The motion was approved by unanimous roll call vote.

Long Term  
Substitute:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Kayleigh Root as a Long Term Substitute for Renee Geortler (fifth grade) Thomas E. Bowe School, pending successful transfer of fingerprints. Ms. Root will be paid \$90 per day for the first 20 days and from day 21 until the conclusion of her assignment, she will be paid \$231.  
The motion was approved by unanimous roll call vote.

One to One  
Special Education Aide,  
J. Harvey Rodgers School:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve a temporary Substitute One to One Aide, J. Harvey Rodgers School, for a student with autism. The substitute aide will be paid four hours a day from 8:00 a.m. to 12 Noon at the contracted rate. The temporary position will be reexamined at the end of January.  
The motion was approved by unanimous roll call vote.



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Principal,  
J. Harvey Rodgers School:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve to hire Richard Taibi as Principal, J. Harvey Rodgers School, at a salary of \$91,000, effective at the release of his present contract.

The motion was approved by roll call vote with Miss Emory opposing.

Housekeeper,  
J. Harvey Rodgers School:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve to hire Kenneth Carver to fill the housekeeper position at J. Harvey Rodgers School, contingent upon successful criminal history review. Mr. Carver would start at Step 1 of the Board/GESPA Agreement with a salary of \$21,856.

The motion was approved by unanimous roll call vote.

Intensive  
Aide:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Maureen Servis as an Intensive Aide at the Dorothy L. Bullock School to work with students who have this need identified in their IEP's. Ms. Servis would start at Step 1 of the Associates Aide Guide, 6 hours per day, pending successful criminal history review.

The motion was approved by unanimous roll call vote.

Winter  
Coaches:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the following Winter Coaches:

Russ Winsett, Head Coach, Step 4, Boys Basketball  
James Ulrich\*, Assistant Coach, Step 1, Boys Basketball  
Rich Wisniewski, Head Coach, Step 4, Girls Basketball  
Lynlee Phillips, Assistant Coach, Step 4, Girls Basketball  
Joan Beebe, Head Coach, Step 2, Winter Cheerleading  
Brooke Woodlock, Head Coach, Step 4, Swimming  
Daniel Bower, Assistant Coach, Step 1, Swimming  
\* Pending substitute certification/successful criminal history review

The motion was approved by unanimous roll call vote.

Event  
Staff:

Mr. Marino moved, seconded by Mr. Calvo that the Board ratify Bruce Hunter to work home football games for the 2011-2012 school year.

The motion was approved by unanimous roll call vote.

Fall Drama  
Director:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Anne Marie Weaver as the Fall Drama Director. This will be funded by a parent donation in the amount of \$1,535. This amount is per the Board/GEA Agreement.

The motion was approved by unanimous roll call vote.

Fall Play,  
Technical Director:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Matt Browne as the Fall Play Technical Director. This will be funded by a donation from the Music Boosters in the amount of \$1,435. This amount is per the Board/GEA Agreement.

The motion was approved by unanimous roll call vote.

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Stage  
Crew:

Mr. Marino moved, seconded by Mr. Calvo that the Board ratify students for Stage Crew for the 2011-2012 school year, to be paid at the State minimum wage of \$7.25 per hour. This is budgeted for and rental revenues offset the cost. Mr. Gallon is the Supervisor. (attachment A:4)  
The motion was approved by unanimous roll call vote.

All State  
Auditions:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve Mary Greening, Nick Forte and Art Myers to be compensated at an hourly rate of \$29 to attend All State Auditions with students from music classes.  
The motion was approved by unanimous roll call vote.

Co-Curricular  
Advisors:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the following Co-Curricular Advisors for the 2011-2012 school year:

Frances Dalton, Spring Musical Costumer - \$1,247  
Ann Marie Weaver, Spring Musical Producer - \$1,535  
Anne Marie Weaver, Spring Musical Director - \$1,535  
Nick Forte, Spring Musical Vocal - \$1,477  
Matt Browne, Spring Technical Director (Scenery) - \$1,535  
Dana Teague, Spring Musical Choreographer – 1,477  
Art Myers, Pit Orchestra Director – 1,535  
Will Gallon & Dan Beaver, Co-Advisors,  
Stage Crew Advisors - \$1,294 (shared)  
Art Myers, Pep Band Director (Marching) - \$3,393  
Doug Tranz, Assistant Band Director - \$1,702

The motion was approved by unanimous roll call vote.

Facilitator of Administrative  
Detention:

Mr. Marino moved, seconded by Mr. Calvo that the Board ratify Rick Wisniewski as a Facilitator of Administrative Detention, effective September 2011.  
The motion was approved by unanimous roll call vote.

Salary  
Increment:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve a salary increment of \$700 per year for Ginger Sinning, Bookkeeper/Accounts Payable Purchasing for completion of a two-year college program, effective November 24, 2011.  
The motion was approved by unanimous roll call vote.

Teacher  
Aide:

Mr. Marino moved, seconded by Mr. Calvo that the Board approve the transfer/appointment of Monica Simmons from the cafeteria aide position to the Teacher Aide Position at J. Harvey Rodgers School. Her new assignment will be for 5.75 hours per day.  
The motion was approved by unanimous roll call vote.

Grant Writer  
Job Description and Contract:

Mr. Marino moved, seconded by Mr. Calvo that the Board ratify the attached Grant Writer Job Description and Contract. (attachment A:5)  
The motion was approved by unanimous roll call vote.

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Mr. Marino moved, seconded by Mr. Calvo that the Administration Report be accepted.  
The motion was approved by unanimous roll call vote.

Old  
Business:

None at this time.

New  
Business:

Christmas with Santa Breakfast – 12/10/11 at Glassboro High School

Fall Drama Production – 12/2 and 12/3/11 at Glassboro High School

Mayor Leo McCabe and the New Jersey League of Municipalities gave a brief summary of the “Mayor’s Book Club” in cooperation with Rowan University that will benefit Bullock School first grade students.

Opportunity for Public to  
Address the Board:

Mayor Leo McCabe and the New Jersey League of Municipalities gave a brief summary of the “Mayor’s Book Club” in cooperation with Rowan University that will benefit Bullock School first grade students.

Residents inquired as to the following:

- November 1, 2011 letter
- Key Communicators Meeting and Strategic Plan Copy
- Special Education Aide Position

Adjournment:

Mr. Calvo moved, seconded by Miss Emory that the meeting be adjourned (8:00 p.m.).  
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko  
Business Administrator/  
Board Secretary