

BOARD OF EDUCATION  
GLASSBORO PUBLIC SCHOOLS  
GLASSBORO, NEW JERSEY

School Board Meeting  
March 28, 2012

Call to Order:	President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School.
Executive Session:	Mrs. Kane moved, seconded by Miss Emory for the Board to convene in Executive Session at 6:00 p.m. The motion was approved unanimously.  Mrs. Kane moved, seconded by Miss Emory that the Executive Session be adjourned (6:45 p.m.). The motion was approved by unanimous roll call vote.
Public Session:	President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Glassboro High School.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act:	President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.  Notice included the time, date and place of the meeting and to extent known, the agenda.
Members Present:	Mr. Calvo, Miss Emory, Mrs. Jones, Mrs. Kane, Mr. Keith, Mrs. Longley, Mr. Marino, Mr. Stephens, Superintendent Silverstein, Director of Curriculum, Mrs. Sochor and Business Administrator/Board Secretary Pudelko.
Members Absent:	Ms. Volz
Visitors:	31
Flag Salute:	The Flag Salute was given by all present.
Approval of Minutes:	President Calvo asked if there were any additions or corrections to the minutes. Mrs. Jones moved, seconded by Miss Emory that the minutes of the Executive Session, February 29, 2012, and the minutes of the Public Board Meeting, February 29, 2012 be approved. The motion was approved by unanimous roll call vote.
Opportunity for Public to Address the Board:	None at this time
Report of the Superintendent of Schools:	The Superintendent reported on the following:  - Glassboro High School Drama Production Beauty and the Beast

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- Read Across America
- EE4NJ – Teacher Observation Model
- Thanked Board Member Anthony Marino for participating in Engineering Week activities at Bullock School
- Family Night at Intermediate School
- Harassment, Intimidation and Bullying Reports:
  - Glassboro High School – 0
  - Intermediate School – 3
  - Bowe School – 2
  - Bullock School – 0
  - Rodgers School – 0
- First Annual Glassboro High School's Got Talent Show
- Music in Our Schools Month
- Thanked Catherine Straube, School Nurse at Intermediate School, for the recent Health Fair
- Minority Recruiting Fair
- Teacher of the Year Recognition:
  - Amy Witkoski – Rodgers School
  - Rita Procopio – Bullock School
  - Tammy Belcher – Bowe School
  - Carol Flaig – Intermediate School
  - Robert Preston – Glassboro High School
- New Hires:
  - Charles Baur, Network/Systems Administrator
  - Mary Angela Ramos, Bus Driver
  - Momo Goll, Bus Driver

Teacher of the Year  
Presentation

The following Teachers of the Year were presented with Apple Awards:

Amy Witkoski, J. Harvey Rodgers School  
Rita Procopio, Dorothy L. Bullock School  
Tammy Belcher, Thomas E. Bowe School  
Carol Flaig, Intermediate School  
Robert Preston, Glassboro High School

Miss Emory moved, seconded by Mrs. Kane that the Superintendent Report be accepted.  
The motion was approved by unanimous roll call vote.

Instruction  
Report:

Race to the Top, Phase 3  
(RTTT3) Grant Application,  
2011-2012:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to submit the 2011-2012 Race to the Top, Phase 3 (RTTT3) Grant Application to the State of New Jersey, Department of Education. The award period will be July 1, 2012 through November 30, 2015. (Attachment I:1)  
The motion was approved by unanimous roll call vote.

Glassboro Education Foundation  
Grant Award:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the acceptance of the Grant Award from the Glassboro Education Foundation for the Class Trip Essay Project Initiative. The Grant dollar maximum amount will not

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exceed \$1,700.00. (Attachment I:2)

The motion was approved by unanimous roll call vote.

Professional  
Development:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Professional Development list. (Attachment I:3)

The motion was approved by unanimous roll call vote.

Field  
Experience:

Mr. Calvo moved, seconded by Mrs. Kane that Board approval be given for Alan Norton, a student at The Richard Stockton College of New Jersey, majoring as a Math Teacher, complete four hours observational experience in a Math Class at Glassboro High School. Mr. Norton will start his observational experience subsequent to Board approval. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that Board approval be given for Chloe Bartz, a student at The Richard Stockton College of New Jersey, majoring in a Speech Pathology and Audiology Program. Ms. Bartz is required to observe a certified Speech-Language Pathologist providing therapy services or diagnostic testing as part of her course requirements. Ms. Bartz would like to observe with our Child Study Team subsequent to Board approval. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that Board approval be given for Lauren Minzter, a student at Burlington Community College, majoring in Education Psychology. Ms. Minzter has to complete twelve hours of observational experience and will shadow Mrs. Linda Massari, Teacher at Dorothy L. Bullock School, subsequent to Board approval. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that Board approval be given for Heather Rosiak, a student at Rutgers University, majoring in Psychology. Ms. Rosiak has to complete observational hours for her Spring semester and will shadow a district Guidance Counselor subsequent to Board approval. The motion was approved by unanimous roll call vote.

Enrollment  
Reports:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the attached Enrollment Reports for February 2012. (Attachment I:4)

The motion was approved by unanimous roll call vote.

Out of District  
Placements:

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify the placement of Student I.D. #04-13 at the Yale School for the remainder of the 2011-2012 school year. The cost for placement is \$18,144.00.

The motion was approved by unanimous roll call vote.

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Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the placement of Student I.D. #10-16 at Archway School for the remainder of the 2011-12 school year. The cost for placement is \$15,057.00.  
The motion was approved by unanimous roll call vote.

Preschool Program,  
2012-2012:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the One-Year Preschool Program Plan for the 2012-2013 School Year and Board Resolution. (Attachment I:5)  
The motion was approved by unanimous roll call vote.

HIB  
Reports:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the HIB Reports submitted for each building for the month of February 2012. (Attach. I:6)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Instruction Report be accepted.  
The motion was approved by unanimous roll call vote.

Operations  
Report:

Intermediate School  
Site Remediation:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to release \$2,500.00 of the \$4,150.00 classified as additional costs within the French & Parrello Associates proposal to fund the receptor evaluation and well search which are required by the NJDEP. The approval is based upon legal review and guidance. (Attachment O:1)  
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following reports per attached documentation:

Warrant Account Bill List – March 2012 (attach. O:2)

Handwritten Check List – February 1–29, 2012

(Attachment O:3)

Board Secretary's Report – February 2012

(Attachment O:4)

Revenue Report – February 2012 (Attach. O:5)

Treasurer's Report – February 2012 (Attachment O:6)

The motion was approved by unanimous roll call vote.

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2012. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2.11(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of February 2012. The Treasurer's Reports and Secretary's Reports are in agreement for the month of February.

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Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23 – 2.11 (c)4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Account  
Transfers:

Mr. Calvo moved, seconded by Mrs. Kane that authorization be given to the Superintendent and Business Administrator to transfer funds among accounts for February 2012. (Attachment O:7)  
The motion was approved by unanimous roll call vote.

Seeds to Success  
Grant:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to accept the Project ID: sa-1102894 Glassboro Seeds to Success Grant in the amount of \$10,000.00 as part of the Excellence in Economic Education Program for the 2011-2012 school year. (Attachment O:8)  
The motion was approved by unanimous roll call vote.

School Choice  
Enrollment:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to renew the adopted Resolution restricting the enrollment of its students in Choice School Districts pursuant to N.J.S.A. 18A. 18A:36B-1 et seq for the 2012-2013 school year. (Attachment O:9)  
The motion was approved by unanimous roll call vote.

Board  
Policies:

First  
Reading:

The following Board Policy was presented to the Board of Education for a First Reading:

Policy 9181 – Coach’s Aide and Co-Curricular Activity  
Aides (Attachment O:10)

Board of Education  
Meeting Schedule,  
2012-2012:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the 2012-2013 Board of Education Meeting Schedule. (Attachment O:11)  
The motion was approved by unanimous roll call vote.

MVC On-Line Abstract  
Request Program:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the Contract for Participation in Gloucester County Special Services School District’s MVC On-Line Abstract Request Program for the 2011-2012 school year, at a yearly cost of \$20. (Attachment O:12)  
The motion was approved by unanimous roll call vote.

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Mr. Calvo moved, seconded by Mrs. Kane that the Operations Report be accepted.

The motion was approved by unanimous roll call vote.

Administration  
Report:

Leaves of  
Absence:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the unpaid Leave of Absence effective March 26, 2012 for Doris Figueroa with an anticipated return to work of May 7, 2012.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the unpaid Leave of Absence for Ashley Walker, effective March 29, 2012 with an anticipated return of June 4, 2012.

The motion was approved by unanimous roll call vote.

Amy Witkoski will be utilizing FMLA beginning March 19, 2012 with an anticipated return of April 16, 2012.

Substitute  
Teacher List:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Substitute List #8 for the 2011-2012 school year. (Attachment A: )

The motion was approved by unanimous roll call vote.

Bus  
Driver:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Mary Angela Ramos as a Bus Driver, 4.5 hours per day, 5 days per week, 189 days prorated, at Level 1, Step 1 (\$18.67 per hour), effective April 1, 2012. Ms. Ramos will be replacing Jennifer Thomas route as Ms. Thomas is changing routes due to an upcoming retirement.

The motion was approved by unanimous roll call vote.

Bus  
Driver:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Momo Goll as a Bus Driver, 4.5 hour per day, 5 days per week, 189 days prorated, at Level 1, Step 1 (\$18.67 per hour), effective April 1, 2012. Mr. Goll is replacing the route of Eric Torres who recently replaced a route vacated due to the retirement of John Wise, Sr.

The motion was approved by unanimous roll call vote.

Substitute Bus  
Aides:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Joanne Chmielewski as Substitute Bus Aide for the remainder of the 2011-2012 school year, effective March 29, 2012 on an as needed basis, at a rate of \$13.50 per hour.

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following individuals as Substitute Bus Aides for the remainder of the 2011-2012 school year, pending completion of a positive criminal history background check and required paperwork. Pay rates will be \$13.50 per hour, on an as needed basis.

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Jessica Petsch      Samantha Belsky      Sean Carrick

The motion was approved by unanimous roll call vote.

Substitute  
Bus Driver:  
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Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Nicholas Morelli as Substitute Bus Driver for the remainder of the 2011-2012 school year, pending passing his Class B driving test. Pay rate will be \$17.50 per hour on an as needed basis.

The motion was approved by unanimous roll call vote.

Substitute  
Housekeeper:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Zarwold Phingar as a Substitute Housekeeper for the remainder of the 2011-2012 school year. Pay rate will be \$9.75 per hour on an as needed basis.

The motion was approved by unanimous roll call vote.

Instructional  
Aide:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to hire an Instructional Aide for 6 hours per day, 5 days per week for the remainder of the school year, at Step 1 (\$13.17 per hour), effective March 26, 2012. This position is required per a district employee's 504 Plan.

The motion was approved by unanimous roll call vote.

Boys Head Tennis  
Coach, 2012:

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify approval of Wayne Rulon as Boys Head Tennis Coach from Step 3 (\$2,989.26) to Step 4 (\$3,487.47) for the 2012 Spring season. Mr. Rulon was Head Boys Tennis Coach for the 2007, 2008 and 2009 seasons.

The motion was approved by unanimous roll call vote.

Facilitator for the  
Fine and Performing Arts Academy:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Mary Greening as Facilitator for the Fine and Performing Arts Academy for the 2011-2012 school year at a stipend amount of \$5,000 prorated from July 1, 2011.

The motion was approved by unanimous roll call vote.

Network/Systems  
Administrator:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve Charles Baur as Network/Systems Administrator, pending a positive criminal history background check and completion of required paperwork. Mr. Baur will work 37.5 hours per week at a prorated salary of \$60,000.00 with a proposed effective date of April 1, 2012. This position is a replacement due to a resignation in February.

The motion was approved by unanimous roll call vote.

Employee Transfers/  
Appointments:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following employee transfers listed below, effective March 23, 2012. There will be no change in shift hours or salary status.

Thomas Baily (Custodian) to the High School from Rodgers  
William Bentancur (Housekeeper) to Rodgers from GHS  
The motion was approved by unanimous roll call vote.

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Increase in  
Hours:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve an increase in hours for Jennifer Thomas, Bus Driver, from 4.5 hour per day to 5 hours per day, with benefits effective April 1, 2012. Ms. Thomas is replacing a route which will be vacated due to the retirement of Richard Jackson.

The motion was approved by unanimous roll call vote.

Contract,  
Business Administrator:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the submission of the Contract for the Business Administrator for the 2012-2013 school year to the Executive County Superintendent for review and approval prior to final Board approval of the contract.

The motion was approved by unanimous roll call vote.

Glassboro High School  
Distinguished Alumni Committee:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the following individuals as members of the Glassboro High School Distinguished Alumni Committee effective March 29, 2012:

Cathy McDonald

Tarence Smith

The motion was approved by unanimous roll call vote.

Wrestling Program  
Proposed Amendment:

Mr. Calvo moved, seconded by Mrs. Kane that Board approval be given to the proposed Amendment to the TCC Constitution, Bylaws, Regulations, Guidelines as follows: Section B1.3 Conference Divisional Alignment, B1.3.2.4 Cooperative Program Divisional Placement shall be determined by adding the full Lead Educational Agency's (LEA) ASSA enrollment and half (1/2) of the cooperative school's ASSA enrollment. This Amendment will keep the wrestling program in the Classic Division and ensure a competitive program.

The motion was approved by unanimous roll call vote.

Tri-County Conference  
Membership:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve to accept Hammonton High School's Application for membership into the Tri-County Conference effective September 2014. Our district currently competes against Hammonton School District in soccer and boy and girls tennis.

The motion was approved by unanimous roll call vote.

Pit Orchestra  
Musicians:

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve the staff members listed below for payment for their services as Pit Orchestra for the Glassboro High School Production of Beauty and the Beast. Payment will be a transfer of funds from the Thespian Society (Drama) Activities Account.

Mary Greening - \$390.00

Mary Shipley - \$455.00



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Substitute Secretary,  
District Office:

Cooperative Athletic Swim Program and  
Wrestling Program, 2012-2013:

Old  
Business:

New  
Business:

Opportunity for Public to  
Address the Board:

Adjournment:

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board ratify Jody Rettig as a Substitute Secretary in the District Office effective March 19, 2012 though an anticipated date of May 7, 2012. Ms. Rettig will serve as Secretary to the Director of Curriculum and Instruction, 7.5 hours per day, 5 days per week, with a corresponding hourly rate of \$18.00 per hour. Ms. Rettig is currently a substitute in our district. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Board approve a Cooperative Athletic Swim Program and Wrestling Program for student in grades 9 through 12, with Clayton High School for the 2012-2013 school year. Glassboro School District will be the LEA (Lead Educational Agency) for the swim program; Clayton School District will be the LEA for the wrestling program. Clayton School District will be responsible for busing their students to Rowan University for practices. The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Kane that the Administration Report be accepted. The motion was approved by unanimous roll call vote.

None at this time.

None at this time.

None at this time.

Mrs. Jones moved, seconded by Mrs. Kane that the meeting be adjourned (7:25 p.m.). The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko  
Business Administrator/  
Board Secretary