

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
December 17, 2014

Call to Order:	President Calvo called the meeting of the Glassboro Board of Education to order at 5:45 p.m. at the Beach Administration Building.
Executive Session:	<p>Mr. Calvo moved, seconded by Mrs. Longley for the Board to convene in Executive Session at 5:45 p.m.</p> <p>The motion was approved by unanimous roll call vote.</p> <p>Mr. Calvo moved, seconded by Mrs. Longley that the Executive Session be adjourned.</p> <p>The motion was approved by unanimous roll call vote.</p>
Public Session:	President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Beach Administration Building.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act:	<p>President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.</p> <p>Notice included the time, date and place of the meeting and to extent known, the agenda.</p>
Members Present:	Mr. Calvo, Mrs. Jones, Mr. Keith, Mrs. Longley, Mr. Marino, Ms. Volz, Superintendent Silverstein, Curriculum Director Sochor, and Business Administrator/Board Secretary Pudelko.
Members Absent:	Mrs. Kane, Mr. Mr. McDonald, Mr. Stephens
Visitors:	16
Flag Salute:	The Flag Salute was given by all present.
Approval of Minutes:	<p>President Calvo asked if there were any additions or corrections to the minutes. Mr. Marino moved, seconded by Mrs. Jones that the minutes of the Executive Session, November 19, 2014, and the minutes of the Public Session, November 19, 2014 be approved.</p> <p>The motion was approved by unanimous roll call vote.</p>
Opportunity for Public to Address the Board:	None at this time
Superintendent's Report:	<p>Superintendent Silverstein reported on the following:</p> <ul style="list-style-type: none">- Thanked the String Ensemble for entertaining the Board- Attended Glassboro High School Concert- Will be attending monthly meetings with Borough Council

December 17, 2014

and Board Architect George Duthie to discuss capital needs for the upcoming March Bond Referendum Election.

- Attended meeting regarding funding for School Choice
- Breakfast with Santa was a success and well attended.
- New Hires:
Annelise Walker – Grade 3, Dorothy L. Bullock School
Bernadette Baum – Art Teacher, Dorothy L. Bullock School
Heather Arroyo – Aide, J. Harvey Rodgers School
John Dougherty – Housekeeper, Dorothy L. Bullock School

Presentations:

George Weeks, Director of Technology presented the Technology Annual Report.

George Duthie, Board Architect, presented “Sustain Our Schools” Referendum Update. The date for the Bond Referendum Election will be March 10, 2015.

Ms. Volz moved, seconded by Mrs. Kane that the Superintendent’s Report be accepted.
The motion was approved by unanimous roll call vote.

Operations
Report:

Preliminary Assessment/
Site Investigation LSRP:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the School Business Administrator to execute and return the Preliminary Assessment/Site Investigation LSRP form to be filed with the NJDEP. (Attachment O:1)
The motion was approved by unanimous roll call vote.

New Jersey Hall of Fame
Mobile Museum Award:

Mr. Marino moved, seconded by Ms. Volz that Board approval be given for the New Jersey Hall of Fame Mobile Museum Award to be exhibited on April 29, 2015. There is no cost to the district. (Attachment O:2)
The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Ms. Volz that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – December 2014 (Attachment O:3)
 - Handwritten Check List – November 1-30, 2014 (Attachment O:4)
 - Board Secretary’s Report – November 2014 (Attachment O:5)
 - Revenue Report – November 2014 (Attachment O:6)
 - Treasurer’s Report – November 2014 (Attachment O:7)
- The motion was approved by unanimous roll call vote.

Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2. 11(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

December 17, 2014

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of November 2014. The Treasurer's Reports and Secretary's Reports are in agreement for the month of November 2014.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23-2.11 (c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer
Authorization:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the authorized transfers for November 2014.
(Attachment O:8)
The motion was approved by unanimous roll call vote.

Board Policies and
Regulations:

Second Reading and
Adoption:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the Second Reading and Adoption of the following Board Policies and Regulations:

- Policy 5310 – Health Services (Attachment O:9)
- Regulation 5310 – Health Services (Attachment O:10)
- Policy 5611 – Removal of Students for Firearms Offenses (Attachment O:11)
- Regulation 5611 – Removal of Students for Firearms Offenses (Attachment O:12)
- Policy 5612 – Assaults on District Board of Education Members or Employees (Attachment O:13)
- Regulation 5612 – Assaults on District Board of Education Members or Employees (Attachment O:14)
- Policy 5613 – Removal of Students for Assaults with Weapons Offenses (Attachment O:15)
- Regulation 5613 – Removal of Students for Assaults with Weapons Offenses (Attachment O:16)
- Policy 8462 – Reporting Potentially Missing or Abused Children (Attachment O:17)
- Regulation 8462 – Reporting Potentially Missing or Abused Children (Attachment O:18)
- Policy 8505 – Wellness Policy/Nutrient Standards for Meals and Other Foods (Attachment O:19)

Professional Health Care
Services Contract:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the Professional Health Care Services Contract with Lourdes Medical Associates, effective January 1, 2015.
(Attachment O:20)

December 17, 2014

Special Election
Resolution:

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Ms. Volz that the Board approve the Resolution prepared by Bond Counsel to hold a Special Election on March 10, 2015. (Attachment O:21)
The motion was approved by unanimous roll call vote.

Stewart Business Systems
Contract:

Mr. Calvo moved, seconded by Mr. Marino that the Board approve the renewal of the copier/printer fleet lease with Stewart Business Systems at \$9,676.00 per month for 48 months. This is a municipal rate lease with a \$-0- buyout at the end of the lease. This replaces the current lease with KDI, Inc. which expired at the end of November 2014. This new lease supplies all Managed Print Services (hardware, software and licenses, training, helpdesk, maintenance, support, parts, labor and supplies except paper) for all devices for the term of the lease. It also includes secured print services via Equitrac. (Attachment O:22)
The motion was approved by unanimous roll call vote.

Security Drill
Report:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the attached Security Drill Report for November 2014. (Attachment O:23)
The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Ms. Volz that the Board accept the Operations Report.
The motion was approved by unanimous roll call vote.

Administration
Report:

Revocation of
Tenure:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the Resolution to certify the matter of tenure charges against Employee #4066 and suspend employee without pay effective January 5, 2015.

Leaves of
Absence:

- a) Linda Massari has requested to extend her FMLA Leave with a new anticipated return date of January 5, 2015.
- b) Katiria Ortiz has requested a revised FMLA/NJFLA Leave to begin January 22, 2015 with an anticipated return date of March 9, 2015.
- c) Marlo Wright-Jackson has requested a Leave of Absence to begin December 15, 2014 with an anticipated return date of January 26, 2015.
- d) Michelle Meehan has requested to utilize FMLA/NJFLA beginning February 13, 2015 with an anticipated return date of April 13, 2015.
- e) Kelly Marchese will be utilizing FMLA beginning November 25, 2014 with an anticipated return date of December 15, 2014.
- f) Richard Brattelli has requested a revised NJFLA Leave to extend through January 30, 2015 with a new anticipated return date of February 2, 2015.
- g) Herbert Neilio will be extending his Workers Comp Leave with a new anticipated return date of February 2, 2015.

December 17, 2014

h) Helen Craig has requested to utilize Intermittent FMLA/NJFLA beginning January 5, 2015 with an anticipated return date of April 13, 2015.

Grade 3 Teacher,
Dorothy L. Bullock School:

Mr. Marino moved, seconded by Ms. Volz that the Board approve Annelise Walker, pending receipt of a positive criminal history background check, as Grade 3 Teacher, Dorothy L. Bullock School, at a prorated annual salary of \$52,391.00, MA, Step 1, for the 2014-2015 school year. Start date to be determined. Ms. Walker is replacing Angela Mastroeni who is retiring January 1, 2015.
The motion was approved by unanimous roll call vote.

Art Teacher,
Dorothy L. Bullock School:

Mr. Marino moved, seconded by Ms. Volz that the Board approve Bernadette Baum, pending receipt of a positive criminal history background check, as Art Teacher, Dorothy L. Bullock School, at a prorated annual salary of \$46,855.00, B.A. Step 1, for the 2014-2015 school year. Start date to be determined. Ms. Baum is replacing Joann Wirchansky who is retiring February 1, 2015.
The motion was approved by unanimous roll call vote.

Instructional Aide,
J. Harvey Rodgers School:

Mr. Marino moved, seconded by Ms. Volz that the Board approve Heather Arroyo, pending receipt of a positive criminal history background check, as an Associate Aide at J. Harvey Rodgers school, in the position of Instructional Aide for the 2014-2015 school year, 3.5 hours per day, 5 days per week, Step 1, at \$13.99 per hour. Start date to be determined. Ms. Arroyo will be providing additional assistance to Title I students. Funding is provided through NCLB Title I RAC Funds.
The motion was approved by unanimous roll call vote.

Housekeeper,
Dorothy L. Bullock School:

Mr. Marino moved, seconded by Ms. Volz that the Board approve John Dougherty, pending receipt of a positive criminal history background check, as second shift Housekeeper, Dorothy L. Bullock School, Step 1, at a prorated salary of \$23,047.00, effective January 5, 2015. Mr. Dougherty will be filling the vacancy created by Sandra Carty transferring to the mid-day shift due to the retirement of Sandra Grillo.
The motion was approved by unanimous roll call vote.

Assignment:

Mr. Marino moved, seconded by Ms. Volz that the Board approve for Diane Margerum to change bus routes from Regular Education (GL07) to Special Education (GSL01) effective December 18, 2014. There is no change in hours, salary or benefits. Ms. Margerum will be replacing a vacancy due to the resignation of Rasheeda Saud in October 2014.
The motion was approved by unanimous roll call vote.

Increase in
Hours:

Mr. Marino moved, seconded by Ms. Volz that the Board approve an increase in hours for Patricia Hagenberg from 4.5 hours per day to 5 hours per day, Route – Regular Education (GL07), at a rate of \$21.11 per hour, with benefits, effective December 18, 2014. Ms. Hagenberg will be replacing the vacant route of Diane Margerum.

December 17, 2014

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Ms. Volz that the Board approve an increase in hours for Joanne Costello from 5 hours per day to 6.5 hours per day, at a rate of \$25.05 per hour, effective December 18, 2014. There is no change in benefits. Ms. Costello will be replacing a mid-day bus route due to the resignation of Rasheeda Saud in October 2014.
The motion was approved by unanimous roll call vote.

Second Shift
Foreman:

Mr. Marino moved, seconded by Ms. Volz that the Board approve Quay Foster as Second Shift Foreman effective January 2, 2015 to June 30, 2015 at a six-month stipend rate of \$766.25.
The motion was approved by unanimous roll call vote.

Spring Musical
Choreographer:

Mr. Marino moved, seconded by Ms. Volz that the Board approve to rescind the contract of Dana Teague as Spring Musical Choreographer for the 2014-2015 school year.
The motion was approved by unanimous roll call vote.

Agreement and General
Release:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the Agreement and General Release for Employee #4719. (Attachment A:1)
The motion was approved by unanimous roll call vote.

Student Trip to
France Chaperones:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the following staff members as chaperones for the student trip to France during the Spring Break in 2015.
(Attachment A:2)

Anne-Sophie Meeks
Daniel Beaver

The motion was approved by unanimous roll call vote.

Co-Curricular First Year
Volunteer Club:

Mr. Marino moved, seconded by Ms. Volz that the Board approve the following First Year Volunteer Co-Curricular Club for the 2014-2015 school year effective December 18, 2014.
(Attachment A:3)

Glassboro High School

Co-Curricular Club	Advisor	Impact
Leadership Group	M. Belh	Master leadership traits, skills, ideas and relentlessly spread those qualities throughout GHS, the Glassboro community and beyond.

The motion was approved by unanimous roll call vote.

All South Jersey
Chorus Auditions:

Mr. Marino moved, seconded by Ms. Volz that the Board ratify payment to Katharine Baer, Music Teacher, for accompanying students to the All South Jersey Chorus Auditions held on November 15, 2014, not to exceed 9 hours at \$32.00 per hour.
The motion was approved by unanimous roll call vote.

Glassboro High School
Stage Crew:

Mr. Marino moved, seconded by Ms. Volz that the Board ratify Kenneth Bennett as an Auditorium Stage Crew member for the

December 17, 2014

2014-2015 school year effective September 1, 2014, at a salary rate of NJ Minimum Wage, currently \$8.25 per hour. Effective January 1, 2015, the NJ Minimum Wage rate will be \$8.38 per hour.

The motion was approved by unanimous roll call vote.

Co-Curricular Club
Revision:

Mr. Marino moved, seconded by Ms. Volz that the Board amend the Glassboro High School Engineering Club from a First Year Volunteer Co-Curricular Club for the 2014-2015 school year, to a stipend Co-Curricular Club effective December 8, 2014 at a prorated stipend amount of \$1,500.00 (funded 50% by the district architect and 50% by STEM). Richard Morrison is the Advisor. The motion was approved by unanimous roll call vote.

Auditorium Stage
Crew Supervisor:

Mr. Marino moved, seconded by Ms. Volz that the Board ratify Daniel Beaver as Auditorium Stage Crew Supervisor for the 2014-2015 school year at a rate of \$36.00 per hour effective November 1, 2014. This is funded through auditorium rental fees.

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Ms. Volz that the Administration Report be accepted.
The motion was approved by unanimous roll call vote.

Instruction
Report:

Professional Development/
Workshops:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the attached Professional Development/Workshops. (Attach. I:1)
The motion was approved by unanimous roll call vote.

Field
Experience:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the following Rowan University student to conduct Practicum Experience for Counseling in Educational Settings from January 20, 2015 to May 4, 2015:

<u>Student</u>	<u>Staff Member</u>	<u>Grade</u>
Samantha Nixon	David Davenport	7-8

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the following Stockton College student to conduct Student Teaching Placement for Spring 2015 from January 5, 2015 to April 18, 2015:

<u>Student</u>	<u>Staff Member</u>	<u>Grade</u>
Alexandra Hitzelberger	Carrie Owens	K

The motion was approved by unanimous roll call vote.

Enrollment
Report:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the attached Enrollment Report for November 2014. (Attach. I:2)
The motion was approved by unanimous roll call vote.

December 17, 2014

Nursing Services
Agreement:

Mr. Calvo moved, seconded by Mrs. Jones that the Board ratify Bayada Home Health Care to provide one-on-one nursing care for Student ID #13-27 for transportation to and from school effective December 1, 2014 at a rate of approximately \$45.00 to \$55.00 per hour. (Attachment I:3)

The motion was approved by unanimous roll call vote.

Title I Instructional
Services:

Mr. Calvo moved, seconded by Mrs. Jones that the Board ratify the contract with Gloucester County Special Services School District to provide Title I Instructional Services for eligible nonpublic students at a rate of \$900.00 per service effective September 4, 2014 to June 30, 2015. The services are as follows: (Attachment I:4)

Math	30 Minute Weekly Session
Reading	30 Minute Weekly Session
Writing	30 Minute Weekly Session

The motion was approved by unanimous roll call vote.

Preparation
Time:

Mr. Calvo moved, seconded by Mrs. Jones that the Board ratify Beth Grygo to work during her preparation time, 40 minutes per day, at the rate of \$36.00 per hour, to provide Occupational Therapy effective December 1, 2014. The caseload has increased from 30 students to approximately 50 students since September 2014.

The motion was approved by unanimous roll call vote.

Homebound
Assistance:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve for Student ID #15-PR1 to receive Homebound Assistance (Behavioral Consultation for the home setting), 3 hours per week for 22 weeks through Gloucester County Special Services School District effective January 1, 2015. Cost to the district is \$2,310.00.

The motion was approved by unanimous roll call vote.

Tri-County Conference
Membership Dues:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the Tri-County Conference proposed membership dues in the amount of \$1,375.00 for the 2015-2016 school year. The anticipated increase of \$25.00 is from the increase in School Program cost and 1st team All-Conference Plaques.

The motion was approved by unanimous roll call vote.

Tri-County Ticket
Prices:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the proposed Tri-County Conference and West Jersey Football Varsity Athletic Event ticket prices for the 2015-2016 school year. All spectators presenting military identification will be admitted free.

\$4.00 Adults

\$2.00 Students with identification; senior citizens

The motion was approved by unanimous roll call vote.

No Child Left Behind
Carry-Over Funds, FY 2015:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the application for Carry-Over Funds from the No Child

December 17, 2014

Left Behind Grant for the fiscal year 2015.

	<u>Carry-Over</u>	<u>Original Allocation</u>
Title I	\$134,204	\$727,657
Title IIA	\$119,471	\$146,809

The motion was approved by unanimous roll call vote.

Extended School Day Program,
Glassboro Intermediate School:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve payment for four staff members to participate in the Extended School Day Program at the Intermediate School at a rate of \$36.00 per hour from January 2015 to June 2015, and payment for transportation staff busing for a maximum of 4 hours per week per the GEA Agreement hourly rate. Funding is provided through No Child Left Behind Title I Grant (RAC Funds).

2 Math Teachers

Eileen Miller	4 hours per day each	40 days
Carol Flaig		

2 Literacy Teachers

Andrew Kerns-Pancoast	4 hours per day each	40 days
Eileen Miller		

Anticipated Days

January 6, 8, 13, 15, 20, 22, 27, 29
February 3, 5, 10, 12, 17, 19, 24, 26
March 3, 5, 10, 12, 17, 19, 24, 26, 31
April 14, 16, 21, 23, 28, 30
May 5, 7, 12, 14, 19, 21, 26, 28
June 2

The motion was approved by unanimous roll call vote.

After School Tutors,
J. Harvey Rodgers School:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the following teachers to serve as after school tutors during the 2014-2015 school year at a rate of \$35.00 per hour.

Ann Michael	Denise Gallagher
Wendy Atkinson	Amanda Bairstow
Alisa McDermott	Beth Grygo
Renee Vanartsdalen	Amy Ceroli
Suzanne Rutter (Substitute)	

The motion was approved by unanimous roll call vote.

Affirmative Action
Committee:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the 2014-2015 Affirmative Action Committee consisting of the following staff members:

Danielle Sochor	Director of Curriculum, S.E., & Personnel
Brandi Sheridan	Supervisor of Curriculum & Instruction
Kriston Matthews	Principal, Intermediate School
Wanda Pichardo	Principal, Thomas E. Bowe School
Aaron Edwards	Principal, J. Harvey Rodgers School
Nancy Moore	Supervisor of Special Education
Monique Stowman	GEA Representative

December 17, 2014

Carol Sharp GEA Representative
The motion was approved by unanimous roll call vote.

Homebound
Instruction:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve for K & K Educational Services to provide Homebound Instruction to district students for the 2014-2015 school year. These services are only provided to students who are eligible for services on an as-needed basis and when the district cannot provide services due to lack of instructors. The total cost not to exceed \$10,000.00.
The motion was approved by unanimous roll call vote.

2014 Progress Targets
Action Plans:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve to submit the 2014 Progress Targets Action Plans to the County Office for the Dorothy L. Bullock School, Thomas E. Bowe School and Glassboro High School. Districts are now required to document their actions to address the needs of student populations that did not meet their proficiency targets on NJASK. (Attachment I:5)
The motion was approved by unanimous roll call vote.

After School Tutors,
Thomas E. Bowe School:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve for Thomas E. Bowe School to provide after school tutors, for the first time, at a rate of \$36.00 per hour as follows. Funding will be provided through No Child Left Behind Title I Funds.

Up to 250 Hours

Debbie Redfield	Karin Pescatore
Kelly Marchese	Cheryl Tartaglione
Thomas Riley	Charles Jason Clark

The motion was approved by unanimous roll call vote.

Alternative Evening
School:

Mr. Calvo moved, seconded by Mrs. Jones that the Board ratify Carol Sharp, Intermediate School Math Teacher, as Alternative Evening School Teacher for the 2014-2015 school year, effective December 18, 2014, 2 nights per week, 4 hours per night, at the Miscellaneous Pay Rate of \$35.84 per hour.
The motion was approved by unanimous roll call vote.

Ski Club
Trip:

Mr. Calvo moved, seconded by Mrs. Jones that the Board approve the following individuals as chaperones for the student Ski Club to Lake Placid, New York on January 30, 2015 to February 1, 2015. (Attachment I:6)

Dennis Scheuer
Ron Marchese

Mr. Scheuer and Mr. Marchese will chaperone 9 male students. Insurance cards and parent consent/waiver forms have been submitted.

The motion was approved by unanimous roll call vote.

December 17, 2014

Harassment, Intimidation and
Bullying (HIB) Report:

Mr. Calvo moved, seconded by Mrs. Jones that the Board
approve the attached Harassment, Intimidation and Bullying
(HIB) Report for November 2014. (Attachment I:5)
The motion was approved by unanimous roll call vote.

Suspension
Report:

Mr. Calvo moved, seconded by Mrs. Jones that the Board
approve the attached Suspension Report for November 2014.
(Attach. I:6)
The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mrs. Jones that the Instruction
Report be accepted.
The motion was approved by unanimous roll call vote.

Old
Business:

None at this time

New
Business:

None at this time

Opportunity for Public to
Address the Board:

A resident and staff member thanked the Board of Education for
continuing to work for our children.

Adjournment:

Mr. Calvo moved, seconded by Mr. Marino that the meeting be
adjourned (8:45 p.m.).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko
Business Administrator/
Board Secretary