

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
April 26, 2017

Call to Order:	President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School.
Executive Session:	President Calvo moved, seconded by Mrs. Jones for the Board to convene in Executive Session at 6:03 p.m. The motion was approved by unanimous roll call vote. Mr. Calvo moved, seconded by Mr. Keith that the Executive Session be adjourned at 7:02 p.m. The motion was approved by unanimous roll call vote.
Public Session:	President Calvo reconvened the Glassboro Board of Education at 7:02 p.m. at the Glassboro High School.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act:	President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975. Notice included the time, date and place of the meeting and to extent known, the agenda.
Members Present:	Mr. Calvo, Mr. Fanfarillo, Mr. Halter, Mr. Keith, Mrs. Longley, Mrs. Jones, Ms. Volz, Mr. Chris Esgro, Superintendent Mark Silverstein, Chief Academic Officer Danielle Sochor, Business Administrator Scott Henry, and Mr. Frank Cavallo, Solicitor
Members Absent:	Dr. Redondo
Visitors:	75
Flag Salute:	The Flag Salute was given by all present.
Approval of Minutes:	Mr. Calvo asked if there were any additions or corrections to be made to the minutes. Mr. Esgro moved, seconded by Mr. Halter that the minutes of the Regular Meeting, March 20, 2017, the minutes of the Executive Session, March 20, 2017 be approved without corrections. (Attachment I-1) The motion was approved by unanimous roll call vote.
Opportunity for Public To Address the Board:	Mr. Calvo moved, seconded by Mr. Esgro that the floor be open to the public to address the Board regarding specific agenda items. The motion was approved by unanimous roll call vote.

None at this time

Mr. Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board regarding specific agenda items. The motion was approved by unanimous roll call vote.

President's
Report:

Board President, Peter Calvo reported on the following:

- Mr. Calvo recognized Chief Alex Fanfarillo for 40 years of service to the Glassboro Police Department. Chief Fanfarillo will be retiring April 30, 2017
- Mr. Calvo congratulated Marie Blistan on her election as the NJEA president
- Thanked the Glassboro Fire Department for their assistance with the Intermediate School Carbon Monoxide incident
- Thanked the Mayor and Council for their \$200,000 commitment to fund capital needs in the district
- Appointed the Ad Hoc Committee on Safety at the Glassboro Intermediate School

Stephen Hoyt	Richard Dow
Elizabeth Volz (BOE)	Sheila Ortiz
Chante' Logan	Joe Medora
Liz Roth	Michelle Spencer
Catherine Straube	Christina Hernandez
Holly Tongue	Freddy Ortiz
Cindy Fornes	

Mr. Calvo moved, seconded by Mr. Esgro that the President's Report be accepted.

The motion was approved by unanimous roll call vote.

Superintendent's
Report:

Superintendent Silverstein reported on the following:

- Dr. Silverstein and Mr. Cino recognized the members of the Mock Trial Team for their achievements;

Josh Mc Coy	Raymond Clayton
Henry Ottenthal	JaZahn Hicks
Ryan Dougherty	Emily Provine
Trinity McAllister	Julia Fisher
Gabriela Ruiz	William Mintz
Vanessa Ruiz	Isaiah Eila

- Mr. Sole recognized Mr. Leonard Campbell for his service to the district during the absence of Brian Douthitt.
- Dr. Silverstein and Mrs. Sochor recognized and thanked the Teachers of the Year and Education Service Professionals of the year from each of the schools.

Amy Witkowski-Rodgers	Denise Stonis-Rodgers
Katherine Burt-Bullock	Lillian Bachman-Bullock
Thomas Rilery-Bowe	Denise Frattali-Bowe
Diane Villec-GIS	David Davenport-GIS
Tima Spadafora-GHS	Erin Perewiznyk-GHS

- Dr. Silverstein updated the Board on the following items:
 - Revised High School Schedule
 - Rowan IT study kick off meeting
 - Distinguished Alumni Award Dinner
 - School Calendar 2017-18
 - Recognized Mr. Caltibiano for his appointment as Bowe School Principal
 - Mr. Caltibiano thanked the Board and Mr. Edwards for their support.
 - HIB update-4 cases reported in March
 - Dr. Silverstein presented the district 2017-18 budget to all present

Mr. Calvo moved, seconded by Mr. Keith the District budget for 2017-18 be accepted. (Attachment I-2)

The motion was approved by unanimous roll call vote.

Mr. Calvo moved, seconded by Mr. Keith that the Superintendent's Report be accepted.

The motion was approved by unanimous roll call vote.

Instruction
SIG Grant Presentation

SIG Grant Presentation
Mr. Kriston Matthews presented

Discover Financial
Network Grant

Mrs. Volz moved, seconded by Mr. Esgro that the Board approve the submission and acceptance of a grant written by Joan Beebe to the Discover Financial Network in the amount of \$5,350.00 to cover the cost of workbooks for her Financial Literacy classes for the 2017-2018 school year. Additionally, these funds would cover the costs of home site licenses so that students could watch the classroom videos on their own time/device. Funding for this grant is provided by Goldman Sachs. (Attachment I-3)
The motion was approved by unanimous roll call vote.

SIG Grant Summer
Implementation Academy

Mrs. Volz moved, seconded by Mr. Esgro that the Board approve the below individuals to participate in the School Improvement Grant (SIG) summer implementation academy commencing on May 1, 2017 to August 31, 2017. Funding is provided through the School Improvement Grant. (Attachment I-4)

Position	Stipend Hours	Contract Rate
Project Coordinator, Denise Barr	Up to 96 Hours	\$37.00 per Hour
Guidance Counselor, Brittinee Garcia	Up to 96 Hours	\$37.00 per Hour
Teacher Coach, Carol Ceglia	Up to 96 Hours	\$37.00 per Hour

The motion was approved by unanimous roll call vote.

Professional Development/

Mrs. Volz moved, seconded by Mr. Esgro that the Board approve the

Workshops	attached professional development/ workshops. (Attachment I-5) The motion was approved by unanimous roll call vote.
Field Experience Rowan-Counseling Internship	Mrs. Volz moved, seconded by Mr. Esgro that the Board approve Rowan student, Gianni Brooks, for a Counseling Internship with Robin Boyd at Glassboro High School from September 6, 2017 through May 7, 2017. The student is required to spend 600 clock hours in a school setting. (Attachment I-6)
Rowan-Clinical Practice	The motion was approved by unanimous roll call vote. Mrs. Volz moved, seconded by Mr. Esgro that the Board approve of Rowan student, Marc Boncardo, for Clinical Practice placement with Stephen Belh at Glassboro Intermediate School from October 30, 2017 to December 21, 2017. (Attachment I-7) The motion was approved by unanimous roll call vote.
Enrollment/ADA	Enrollment/ADA (Attachment I-8)
Special Education/Other Student Issues: CLCCP at Rowan University	Mrs. Volz moved, seconded by Mr. Esgro for Student ID #16-9628 to utilize the Board Approved College Level Course Credit Program at Rowan University in the Fall of 2017. The student will be taking Computer Science & Programming and Intro to Digital Systems at the university. The student/parent will be responsible for 1/3 of the cost; Glassboro Board of Education 1/3; and Rowan University 1/3. The cost to the district is approximately \$482.67 per course, totaling \$965.34 (Attachment I-9) The motion was approved by unanimous roll call vote.
Athletics Co-Operative Athletic Programs-Clayton	Mrs. Volz moved, seconded by Mr. Esgro of four (4) Co-Operative Athletic Programs with Clayton High School for the 2017-2018 and 2018-2019 school years effective September 1, 2017. Co-Op Programs are approved by the NJSIAA at two-year intervals. Glassboro Public Schools will be the Lead Education Agency (LEA) for boys/girls tennis and boys/girls swimming and will be responsible for any and all financial responsibilities associated with running the athletic program. Clayton Public Schools will be the LEA for wrestling and golf. (Attachment I-10) The motion was approved by unanimous roll call vote.
NJSIAA Membership	Mrs. Volz moved, seconded by Mr. Esgro of membership in the New Jersey State Interscholastic Athletic Association for the 2017-2018 school year in the amount of \$2,150.00 effective August 1, 2017. (Attachment I-11) The motion was approved by unanimous roll call vote.
NJSIAA Scholar Athlete Representative	Mrs. Volz moved, seconded by Mr. Esgro to send Maciana Mazzeo (student), Caitlyn Troilo (coach), and Mr. & Mrs. Mazzeo (parents) to the NJSIAA 24 th Annual Scholar/Athlete Awards Program at the Pines Manor, Edison, NJ on May 21, 2017. Maciana has the opportunity to be awarded a scholarship in the amount of \$500.00 to \$5,000.00 and must attend the luncheon to be eligible. The cost of the luncheon is \$50.00 per person. The

Miscellaneous:	student's ticket is paid by the NJSIAA. (Attachment I-12)
2017-2018 School Calendar	The motion was approved by unanimous roll call vote, Mrs. Volz moved, seconded by Mr. Esgro the School Calendar for the 2017-2018 school year. The motion was approved by unanimous roll call vote.
Policy-High School Graduation	Mrs. Volz moved, seconded by Mr. Esgro of the first reading of Policy 5460, High School Graduation. (Attachment I-13) The motion was approved by unanimous roll call vote.
Senior Class Trip Chaperones	Mrs. Volz moved, seconded by Mr. Esgro the following staff members from Glassboro High School to serve as chaperones on the Senior Class Trip to Disney World from June 6, 2017 to June 10, 2017. (Attachment I-14) Joan Beebe Robin Boyd Jeff Cusack Teresa White Tina Spadafora Bruce Farquhar Richard Wisniewski The motion was approved by unanimous roll call vote.
Bowe Camping Trip Chaperones	Mrs. Volz moved, seconded by Mr. Esgro the attached list of staff members and counselors to serve as chaperones on the 6 th Grade Camping Trip to Stillpond, Maryland on May 24, 25, and 26, 2017. An additional list of approximately 8-10 counselors will be submitted for Board approval once received. The motion was approved by unanimous roll call vote.
Informational Report:	HIB Report Suspensions (Attachment I-15) Board Reports <ul style="list-style-type: none"> a. Rodgers (Attachment I-16) b. Bullock (Attachment I-17) c. Bowe (Attachment I-18) d. GIS (Attachment I-19) e. GHS/GHS Guidance/Athletics (Attachment I-20) f. Bullock Guidance (Attachment I-21) g. Bowe Guidance (Attachment I-22) h. GIS Guidance (Attachment I-23) i. CST (Attachment I-24) Chief Academic Officer Report (Attachment I-25) Bullock Garden Parent Night (Attachment I-26) Mrs. Volz moved, seconded by Mr. Esgro the Instruction agenda be accepted. The motion was approved by unanimous roll call vote.

Operations Report: Presentation	<p>Building Issues</p> <ol style="list-style-type: none"> 1. Rodgers School 2. Bullock School Bullock Playground Project Presentation – Richard Taibi 3. Bowe School 4. Intermediate School 5. High School 6. Beach Administration Building 7. Technology <ol style="list-style-type: none"> a. Rowan IT Update
Donations: Mt. Ephraim Fire Department	<p>Mr. Fanfarillo moved, seconded by Mr. Keith a donation of an executive desk to the Glassboro Board of Education office from the Mt. Ephraim Fire Department. (Attachment O-1)</p> <p>The motion was approved by unanimous roll call vote.</p>
Transportation: 2018 Bus Lease Purchases	<p>Mr. Fanfarillo moved, seconded by Mr. Keith the lease purchase of two (2) 2018 model year 54 passenger Blue Bird “Vision” school busses with diesel engine and hydraulic brakes per contract #102115-BBB in the National Joint Powers Alliance. Total cost of each bus is \$88,991.24 for a total of \$177,982.48. Financing will be obtained through the Educational Services of New Jersey Cooperative. These two busses will replace two existing units that have come to the end of their useful lives. This is included in the 2017-2018 budget. (Attachment O-2)</p> <p>The motion was approved by unanimous roll call vote.</p>
Budget Recommendations/ Grants:	<p>Mr. Fanfarillo moved, seconded by Mr. Keith that the Board approve the following Reports per attachments:</p> <p>Warrant Account Bill List April 2017 (attachment O-3) Capital Projects Bill List April 2017 (attachment O-4) Handwritten Check List March 1-31, 2017 (attachment O-5) Board Secretary’s Report March 2017 (attachment O-6) Revenue Report March 2017 (attachment O-7) Treasurer’s Report March 2017 (attachment O-8) Food Service Profit & Loss March 2017 (attachment O-9)</p> <p>The motion was approved by unanimous roll call vote.</p>
Secretary’s Report:	<p>Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.</p>
Treasurer’s Report:	<p>Treasurer’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2017. The Treasurer’s Reports and Secretary’s Reports are in agreement for the month of March 2017.</p>
Secretary’s	<p>Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies</p>

Report:	that there are no changes in anticipated revenue amounts or revenue sources.
Board of Education Certification:	Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
Transfer Authorization:	Mr. Fanfarillo moved, seconded by Mr. Keith the authorized transfers for March 2017. (attachment O-10) The motion was approved by unanimous roll call vote.
Memorandum of Understanding-Positive Action, Inc.	Mr. Fanfarillo moved, seconded by Mr. Keith the Memorandum of Understanding with Positive Action, Inc. to provide consultation and program training in the Positive Action Plan as part of the Glassboro Intermediate School’s approved School Improvement Grant. Agreement has been submitted to district solicitor for review. (Attachment O-11) The motion was approved by unanimous roll call vote.
Resolutions/Contracted Services 2015-2016 IDEA Basic Carryover Application	Mr. Fanfarillo moved, seconded by Mr. Keith the submission of the 2015-2016 IDEA Basic Carryover Application to the New Jersey Department of Education in the amount of \$4,089.00 and acceptance of same. (Attachment O-12) The motion was approved by unanimous roll call vote.
Architect’s Invoices	Mr. Fanfarillo moved, seconded by Mr. Keith payment to Fraytak Veisz Hopkins Duthie for architectural services pursuant to a contract of \$1,293,900.00 and for invoices totaling \$12,940.00. (Attachment O-13) The motion was approved by unanimous roll call vote with the following abstention of Mr. Halter.
2017-2018 Participation in Cooperative Transportation Services Contract	Mr. Fanfarillo moved, seconded by Mr. Keith the Contract for Participation in Cooperative Transportation Services with the Gloucester County Special Services School District for the 2017-2018 school year. Contract and participation guidelines are attached. (Attachment O-14) The motion was approved by unanimous roll call vote.
Bus Advertising Contract Approval	Mr. Fanfarillo moved, seconded by Mr. Keith the Contract with JMI Enterprises to administer the school bus advertising program for the district. Fee for this service will be 35% of revenue generated as per prior agreement with EIRC. Contract has been reviewed and approved by the district solicitor. (Attachment O-15) The motion was approved by unanimous roll call vote.
GESPA Sidebar Agreement	Mr. Fanfarillo moved, seconded by Mr. Keith the sidebar agreement for the summer of 2017 only as applies to the Collective Bargaining Agreement covering the time period July 1, 2017 to June 30, 2018. This sidebar provides details of Maintenance, Grounds and custodian summer work

hours. (Attachment O-16)

The motion was approved by unanimous roll call vote.

GEA Sidebar Agreement

Mr. Fanfarillo moved, seconded by Mr. Keith the sidebar agreement for the summer of 2017 only as applies to the Collective Bargaining Agreement covering the time period July 1, 2017 to June 30, 2018. This sidebar provides details of Secretarial and Transportation summer work hours for 2017. (Attachment O-17)

The motion was approved by unanimous roll call vote with the following abstention of Mr. Calvo, Mr. Keith and Mr. Fanfarillo.

2017-2018 Nutri-Serve Food Service Management Contract

Mr. Fanfarillo moved, seconded by Mr. Keith the Contract renewal with Nutri-Serve Food Management at the per meal fee of \$0.1421 per student meal, \$0.1117 per meal equal, and the meal equal factor of \$1.00 for the 2017-2018 school year. The 2017-2018 student meal amount represents an increase of \$.0021 per meal and the meal equivalent represents an increase of \$.0017 per meal. Student meal prices for 2017-2018 will be reviewed and approved at a subsequent board meeting. This contract renewal is year 4 of 5. (Attachment O-18)

The motion was approved by unanimous roll call vote.

Informational Reports/ Articles/Miscellaneous

Reports

Maintenance Report (attachment O-19)

Security Drill Report (attachment O-20)

Variance Analysis Report

Facility Request Report (attachment O-21)

Articles

Miscellaneous

Administration Report: Resignations:

Mrs. Longley moved, seconded by Mr. Calvo the following recommendations:

- a. The resignation of Kenneth Romer effective April 14, 2017.
- b. The resignation of Jeneen Sperratore-Callahan as Co-Advisor for the Class of 2020 for the 2016-2017 school year effective April 26, 2017.
- c. The resignation of Alexandra Hitzelberger effective June 30, 2017.

The motion was approved by unanimous roll call vote.

Leaves of Absences:

Mrs. Longley moved, seconded by Mr. Calvo the following recommendations:

- a. Sona Turner has requested a Leave of Absence beginning April 10, 2017 with an anticipated return date to be determined.
- b. Monica Simmons has requested an Intermittent NJFLA extension beginning March 23, 2017 with an anticipated return date of April 10, 2017.
- c. Eileen Miller has requested FMLA beginning April 24, 2017 with an anticipated return date to be determined.
- d. Richard Brattelli has requested NJFLA and FMLA beginning

- April 24, 2017 with an anticipated return date of May 1, 2017.
- e. Corey Grisi has requested a Leave of Absence beginning May 7, 2017 with an anticipated return date of January 2, 2018.
- f. Karen Hopper has requested an FMLA extension beginning February 22, 2017 with an anticipated return date of May 22, 2017.

The motion was approved by unanimous roll call vote.

Retirement:

Mrs. Longley moved, seconded by Mr. Calvo the following retirements:

- a. Recommend Board approval for the retirement of Charla Blum-Zeck effective June 30, 2017.
- b. Recommend Board approval for the retirement of Virginia Velykis effective July 1, 2017.
- c. Recommend Board approval for the retirement of Carol Flaig effective June 30, 2017.
- d. Recommend Board approval for the retirement of Leander Drummond effective July 1, 2017.

The motion was approved by unanimous roll call vote.

New Employees Teachers/Nurses/ Secretaries/Aides

Mrs. Longley moved, seconded by Mr. Calvo the appointment of Lucinda Quint as a Substitute Nurse, on an as-needed basis, for the 2016-2017 school year effective April 27, 2017 at the Miscellaneous Pay Rate of \$175.00 per day. (Attachment A-1)

The motion was approved by unanimous roll call vote.

Administration

Mrs. Longley moved, seconded by Mr. Calvo, Ryan Caltabiano as Principal of Thomas E. Bowe School at an annual salary of \$105,000.00 effective July 1, 2017. Mr. Caltabiano is currently the Assistant Principal of Thomas E. Bowe School.

The motion was approved by unanimous roll call vote.

Source4 Teachers List:

Mrs. Longley moved, seconded by Mr. Calvo the April 2017 Source4Teachers Substitute list. (attachment A-2)

The motion was approved by unanimous roll call vote.

Other

Speech-Language Pathologist

Mrs. Longley moved, seconded by Mr. Calvo, Deborah Zabel as full-time School Speech-Language Pathologist, 7 hours per day, 5 days per week at the rate of \$70.00 per hour, no benefits, effective April 24, 2017 to December 23, 2017 due to maternity leave. There is no established rate in the collective bargaining unit. The Speech-Language Pathologist rate for GCSSSD is \$110.00 per hour.

The motion was approved by unanimous roll call vote.

Public Affairs
Report:

Public Relations Community Affairs /Secretary Report – March
2017 (attachment A-3)

Miscellaneous:
2017-2018 Staff
Tenure List

Mrs. Longley moved, seconded by Mr. Calvo the attached 2017-
2018 staff tenure list.
The motion was approved by unanimous roll call vote

2017-2018 Staff
Contract
Non-Renewal /
Transfer List

Mrs. Longley moved, seconded by Mr. Calvo the attached 2017-
2018 staff contract non-renewal and transfer list.
The motion was approved by unanimous roll call vote.

2017-2018 Staff
Reappointment List

Mrs. Longley moved, seconded by Mr. Calvo the attached 2017-
2018 staff reappointment list.
The motion was approved by unanimous roll call vote.

Reappointment /
Tenure
Employee #5511

Mrs. Longley moved, seconded by Mr. Calvo the Reappointment /
Tenure – Employee #5511
The motion was approved by unanimous roll call vote with the
exception of Mr. Jones, with a no vote.

Merit Pay Award –
SIG Grant

Mrs. Longley moved, seconded by Mr. Calvo a merit pay award to
Kriston Matthews, GIS Principal, in the amount of \$4,189.00 for
service to the district above and beyond normal work expectations.
A competitive 5-year School Improvement Grant was approved in
the amount of \$2,094,748.00. Mr. Matthews will be compensated
at the rate of 1% of the grant award for the additional work and
supervisory requirements associated with the School Improvement
Grant. The amount of the merit compensation will be paid over
the 5-year grant term at \$4,189.00 per year, provided the grant is
renewed and funded each year.
The motion was approved by unanimous roll call vote with the
exception of Mr. Jones and Mr. Halter, with a no vote.

Event Staff

Mrs. Longley moved, seconded by Mr. Calvo, Jennie Hara to work
home athletic events as security, site manager, clock/timer, field
marker (track), videotaping, scoreboard operator and announcer
for the 2016-2017 school year effective December 1, 2016.
(Attachment A-3)

Staff are paid as follows:

Videotaping football games	\$90.00 per event
Security for high school events	\$50.00 per event
Security for middle school events	\$45.00 per event
Chain crew	\$45.00 per game
Football clock operators	\$45.00
Basketball clock operators/timers	\$38.00 per varsity/JV games
Track & field timers/markers	\$50.00

Announcer	\$50.00 per game
Site managers	\$100.00 per event

The motion was approved by unanimous roll call vote.

Prep Time-
Occupational
Therapy

Mrs. Longley moved, seconded by Mr. Calvo, Beth Grygo to work during her prep time, 40 minutes per day at the rate of \$37.00 per hour to provide Occupational Therapy effective April 1, 2017 to May 31, 2017. The caseload has increased from 30 students to approximately 50 students since September 2016. (Attachment A-4)

The motion was approved by unanimous roll call vote.

Old
Business:

Mr. Calvo moved, seconded by Mr. Esgro the resignation of Drew Sole as interim Transportation Supervisor effective April 28, 2017. The motion was approved by unanimous roll call vote.

New
Business:

Mr. Calvo moved, seconded by Mr. Esgro to accept the Early complaint Resolution Agreement for OCR case #02-17-1112. The motion was approved by unanimous roll call vote.

Opportunity for Public
To Address the Board:

Mr. Calvo moved, seconded by Mr. Esgro that the floor be open to the public to address the Board. The motion was approved by unanimous roll call vote.

A resident requested tours of all boiler rooms in the district schools.

Mr. Calvo instructed him to contact Mr. Henry to make arrangements.

Mr. Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board. The motion was approved by unanimous roll call vote.

Adjournment:

Mr. Calvo moved, seconded by Mr. Halter that the meeting be adjourned (8:37p.m). The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott D. Henry
School Business Administrator/
Board Secretary

