

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
April 25, 2012

Call to
Order:

Vice President Emory called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Beach Administration Building.

Executive
Session:

Mrs. Kane moved, seconded by Miss Emory for the Board to convene in Executive Session at 6:00 p.m.
The motion was approved unanimously.

Miss Emory moved, seconded by Mrs. Kane that the Executive Session be adjourned (7:00 p.m.).
The motion was approved by unanimous roll call vote.

Public
Session:

Vice President Emory reconvened the Glassboro Board of Education at 7:00 p.m. at the Beach Administration Building.

Statement of Public Notice of
Meeting in accordance with
New Jersey Open Public Meetings
Act:

Vice President Emory announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975.

Notice included the time, date and place of the meeting and to extent known, the agenda.

Members
Present:

Miss Emory, Mrs. Jones, Mrs. Kane, Mr. Keith, Mrs. Longley, Mr. Marino, Mr. Stephens, Superintendent Silverstein, Director of Curriculum, Mrs. Sochor, Business Administrator/Board Secretary Pudelko and Mr. Damon Tyner, Esq.

Members
Absent:

Mr. Calvo, Ms. Volz

Visitors:

56

Flag
Salute:

The Flag Salute was given by all present.

Approval of
Minutes:

Vice President Emory asked if there were any additions or corrections to the minutes. Mrs. Jones moved, seconded by Mr. Keith that the minutes of the Executive Session, March 28, 2012, the minutes of the Public Board Meeting, March 28, 2012 and the minutes of the Public Budget Hearing, March 28, 2012 be approved.
The motion was approved by unanimous roll call vote.

Opportunity for Public to
Address the Board:

None at this time

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Report of the Superintendent of
Schools:

The Superintendent reported on the following:

- Budget Presentations
- Luncheon - Senior Citizen Center
- EE4NJ – Teacher Observation Model
- University/High School Partnership
- Teacher of the Year Luncheon
- Minority Recruitment Fair
- Community Tech Nights
- Harassment, Intimidation and Bullying Reports:
 - Glassboro High School – 0
 - Intermediate School – 0
 - Bowe School – 3
 - Bullock School – 0
 - Rodgers School – 0
- Take Your Child to Work Day – 33 staff members will be bringing their children

Presentations:

Glassboro High School Consumer Bowl Winners

Mrs. Santina Haldeman, Principal, Glassboro High School, presented Certificates to the following Consumer Bowl Winners and congratulated Mrs. Barbara Jones, Teacher of the DECA Program:

Justin Alvarado
Keith Hall

Mary Kulikowski
Tiana Pole, Captain

After-Prom Committee President

Dr. Mark Silverstein presented a Plaque to Susan Mascitti, President of the After-Prom Committee for her years of service to the Glassboro High School After Prom.

Second Grade Book Recognition

“Good Char Acter” is a story cooperatively written by the 2nd Grade students of Mrs. Procopio, Mrs. Romalino and Mrs. Geier’s class. It was entered in Scholastic Book Club’s 2012 “Kids are Authors” Writing Contest. The students worked together on every aspect of the writing process following Writer’s Workshop, from small moments, to brainstorming and character development. The use of mentor text, especially a book that compared good to bad, was a factor with the story line. The book was distributed to the Board of Education Members and the children read the story to the Board and public in attendance. Mr. Joseph DePalma, Principal, Dorothy L. Bullock School, presented Certificates to the following students for their achievements:

Nathan Amanatey
Rachel Carbonaro
Mikyah Diggs

Shanice Brown
Ashley Dever
Connor DiTullio

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Bryan Dominguez
Xavier Fields
Nathalia Hill
Emelin Hernandez
William McCulley
Jesus Quinones
Anthony Rivera
Jason Wright

Daniel Eang
Sanaa Hall
Mariah Wilhite
Lauren Kautz
Dillon Meyers
Joshua Rider
Yusra Khan
Aaron Figueora-Ramos

New Hire

Tiffany Whalen – Long Term Substitute Athletic Trainer
Elizabeth Hall – Long Term Substitute
Darcy Windle – One-on-One Aide, Bowe School
John Polillo – Volunteer Coach's Aide - Baseball

Mr. Kriston Matthews, Principal, Thomas E. Bowe School, gave an overview of the CAPA Corrective Action Plan that was put in place as a result of the November 29, 2011 CAPA Review.

Mrs. Kane moved, seconded by Mrs. Jones that the Superintendent Report be accepted.
The motion was approved by unanimous roll call vote.

Instruction Report:

No Child Left Behind
Carry-Over Funds FY 2011:

Mr. Marino moved, seconded by Mrs. Jones that the Board authorize the submission of the No Child Left Behind Carry-Over Application for Fiscal Year 2011. (Attachment I:1)

| | |
|-----------|----------|
| Title I | \$55,897 |
| Title IIA | \$28,009 |
| Title III | \$ 5,223 |

| | |
|-------|----------|
| Total | \$89,129 |
|-------|----------|

The motion was approved by unanimous roll call vote.

Professional Development:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the attached Professional Development List. (Attachment I:2)
The motion was approved by unanimous roll call vote.

Out-of-District Placements:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve for the placement of two homeless siblings at Westville School District. The Glassboro School District will be responsible for tuition and other related costs for up to a year if they continue to reside in Westville. Cost to the District is \$5,332.00 for Student #12-D and \$4,810 for Student #12-E. (Attachments I:3)
The motion was approved by unanimous roll call vote.

Special Education Tracking/IEP Software:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve to change the District Special Education Tracking

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and IEP Software from TRACKER to IEP Direct. IEP Direct is a web-based system that can be accessed from any computer (with permission) and interfaces with PowerSchool which means less duplication of inputting and more accurate data for State reports. This will not impact the 2012-13 budget. (Attachment I:4)

The motion was approved by unanimous roll call vote.

Supplemental Education
Services Agreement:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the Supplemental Education Services Agreement between the Glassboro School District and 1-to-1 Tutor, LLC for the 2011-2012 school year. The company will provide tutoring services to Thomas E. Bowe School and/or Glassboro Intermediate School students. (Attachment I:5)

The motion was approved by unanimous roll call vote.

Enrollment
Reports:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the attached Enrollment Reports for March 2012. (Attachment I:6)

The motion was approved by unanimous roll call vote.

HIB
Reports:

Mr. Marino moved, seconded by Mrs. Jones that the Board approve the HIB Reports submitted for each building for the month of March 2012. (Attach. I:7)

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mrs. Jones that the Instruction Report be accepted.
The motion was approved by unanimous roll call vote.

Operations
Report:

Recordation of
Deed Notice:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the adoption of the Resolution to authorize the Recordation of a Deed Notice regarding the Glassboro High School. (Attachment O:1)

The motion was approved by unanimous roll call vote.

Joint Transportation
Agreement:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the Joint Transportation Agreement with Hanover Township Public Schools for one student attending Bankbridge Elementary School (Route G84), in the amount of \$2,265.20 for March 1, 2012 through June 13, 2012. (Attachment O:2)

The motion was approved by unanimous roll call vote.

Contract for Participation in
Cooperative Transportation
Services:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the Contract for Participation in Cooperative Transportation Services with Gloucester County Special Services School District for the 2012-2013 school year. (Attachment O:3)

The motion was approved by unanimous roll call vote.

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Mr. Marino moved, seconded by Mrs. Kane that the Board approve the following reports per attached documentation:

Warrant Account Bill List – April 2012 (attach. O:4)

Handwritten Check List – March 1–31, 2012

(Attachment O:5)

Board Secretary’s Report – March 2012 (Attachment O:6)

Revenue Report – March 2012 (Attach. O:7)

Treasurer’s Report – March 2012 (Attachment O:8)

The motion was approved by unanimous roll call vote.

Board Secretary’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2012. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2.11(c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Treasurer’s Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2012. The Treasurer’s Reports and Secretary’s Reports are in agreement for the month of March.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23 – 2.11 (c)4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Account
Transfers:

Mr. Marino moved, seconded by Mrs. Kane that authorization be given to the Superintendent and Business Administrator to transfer funds among accounts for March 2012.

(Attachment O:9)

The motion was approved by unanimous roll call vote.

Board
Policies:

First
Reading:

The following Board Policies were presented to the Board of Education for a First Reading (Attachments 10 thru 17)

- a. Policy 1631 – Residency Requirement for Person Holding School District Office, Employment or Position
- b. Policy 2431 – Athletic Competition
- c. Policy 3324 – Right of Privacy
- d. Policy 4324 – Right of Privacy, Support Staff

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- e. Policy 7510 – Use of School Facilities
- f. Regulation 7510 – Use of School Facilities
- g. Policy 8613 – Waiver of Pupil Transportation
- h. Policy 9270 – Home Schooling & Equivalent Education Outside the Schools

Board
Policies:

Second Reading and
Adoption:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the Second Reading and Adoption of the following Policy (Attachment O:18)

Policy 9181 – Coach's Aide and Co-Curricular Activity
Aides

The motion was approved by unanimous roll call vote.

Nonpublic Textbook
Purchasing Contract:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the Nonpublic Textbook Purchasing Contract with Gloucester County Special Services School District for the 2012-2013 school year. (Attachment O:19)

The motion was approved by unanimous roll call vote.

Electric Generation Service
Agreement, 2012-2013:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the Agreement between Alliance for Competitive Energy Service (ACES), Participating Member Glassboro Board of Education and Retail Electric Power Supplier: Reliant Energy Northeast LLC to provide Electric Generation Service from May 2012 to May 2013. (Attachment O:20)

The motion was approved by unanimous roll call vote.

Reorganization Meeting
Resolution, 2013:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the attached 2013 Reorganization Meeting Resolution authorizing the continuation of Board of Education Policies and Procedures, inclusive of changes, Use of School District Curriculum and Textbooks and Professional Services Contracts previously adopted and approved at the Annual Reorganization Meeting of May 11, 2011 until the Annual Reorganization Meeting of January 2, 2013.

(Attachment O:21)

The motion was approved by unanimous roll call vote.

Board of Education Meeting
Dates 2012-2013:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the revised 2012-2013 Board of Education Meeting Dates to include the Reorganization Meeting date of January 2, 2013. (Attachment O:22)

The motion was approved by unanimous roll call vote.

Evacuation
Report:

Mr. Marino moved, seconded by Mrs. Kane that the Board approve the attached Evacuation Report. (Attachment O:23)

The motion was approved by unanimous roll call vote.

Mr. Marino moved, seconded by Mrs. Kane that the Operations Report be accepted.

The motion was approved by unanimous roll call vote.

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Administration
Report:

- Resignation: Mrs. Jones moved, seconded by Mr. Marino that the Board approve the resignation of Patricia Schmus as the Co-Advisor of the National Junior Honor Society, effective June 30, 2012. The motion was approved by unanimous roll call vote.
- Dismissal: Mrs. Jones moved, seconded by Mr. Marino that the Board ratify the dismissal of Employee #4935 effective April 17, 2012. (Attachment A:1)
The motion was approved by unanimous roll call vote.
- Leave of Absence: Mrs. Jones moved, seconded by Mr. Marino that the Board approve an 8 to 12 week Maternity Leave of Absence for Danielle Sochor with the start date to be determined.
The motion was approved by unanimous roll call vote.
- Retirement: Mrs. Jones moved, seconded by Mr. Marino that the Board approve the retirement of Janet Meeks, Special Education Aide, effective June 30, 2012; and upon retirement, remain as a district substitute aide.
The motion was approved by unanimous roll call vote.
- Long-Term Substitute: Mrs. Jones moved, seconded by Mr. Marino that the Board approve to ratify Bruce Hunter as a Long-Term Substitute for Kindergarten, effective March 14, 2012. Mr. Hunter will be paid \$90.00 per day for the first 20 days, and from day 21 until the conclusion of his assignment, will be paid \$231.00 per day. Mr. Hunter is substituting for Robin Barry during her FMLA and retirement until the end of the school year.
The motion was approved by unanimous roll call vote.
- Long-Term Substitute: Mrs. Jones moved, seconded by Mr. Marino that the Board approve to ratify Elizabeth Hall as a Long-Term Substitute for Amy Ceroli due to a staff leave of absence, effective March 12, 2012, at a rate of \$90.00 per day for the first 20 days, and from day 21 until the conclusion of her assignment at \$231.00 per day.
The motion was approved by roll call vote with Mrs. Kane abstaining.
- Substitute Teacher List #9: Mrs. Jones moved, seconded by Mr. Marino that the Board approve Substitute List #9 for the 2011-2012 school year. (Attachment A:2)
The motion was approved by unanimous roll call vote.
- One-to-One Aide: Mrs. Jones moved, seconded by Mr. Marino that the Board ratify Darcy Windle as a One-to-One Aide at the Thomas E. Bowe School, 6 hours per day, 5 days per week, at Step 1 at an hourly rate of \$13.17, effective April 20, 2012.
The motion was approved by unanimous roll call vote.

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Volunteer Coach's
Aides, 2012:

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify Christopher Boggs as a Volunteer Coach's Aide for JV Baseball for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify Louis Barousse, Jr. as a Volunteer Coach's Aide for Boys Tennis for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify George Johnson as a Volunteer Coach's Aide for Track & Field for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify Anna Miller as a Volunteer Coach's Aide for Track & Field for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify Corey Seymore as a Volunteer Coach's Aide for Track & Field for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Assistant Softball
Coach, 2012:

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify Tracey Pinque as Assistant Softball Coach at Step 1 (\$2,740.15) for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Long-Term Substitute
Athletic Trainer:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve Tiffany Whalen as a Long-Term Substitute Athletic Trainer due to a Leave of Absence at \$30.00 per hour not to exceed 35 hours per week for the remainder of the 2011-2012 school year, effective May 14, 2012. Ms. Whalen will move to \$34.00 per hour not to exceed 35 hours per week during the 2012-2013 school year.
The motion was approved by unanimous roll call vote.

Volunteer Coach's
Aide, 2012:

Mrs. Jones moved, seconded by Mr. Marino that the Board ratify John Polillo as Volunteer Coach's Aide for Baseball for the 2012 spring season.
The motion was approved by unanimous roll call vote.

Non-Issuance of
Contracts:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve for Non-Issuance of Contracts to the following employees for the 2012-2013 school year:

Employee #5293
Employee #4075
Employee #4305
Employee #5344
Employee #4228

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Staff Re-appointments,
2012-2013:

The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Marino that the Board approve the attached Staff Re-Appointments for the 2012-2013 school year per the GEA, GESPA, GPSA Agreements or Individual Contracts:

- Tenured Teaching Staff
- Non-Tenured to Tenured Teaching Staff
- Non-Tenured Teaching Staff
- Affiliated Staff with no Certification
- Transportation – Drivers, Aides, Mechanics
- District Administrators
- Administrators and Supervisors
- District Office Personnel
- Non-Affiliated Staff
- Tenured Secretaries
- Non-Tenured to Tenured Secretaries
- Non-Tenured Secretaries
- Operations – Custodians, Housekeepers,
Maintenance, Grounds

The motion was approved by roll call vote with Mr. Keith abstaining.

Non-Tenured to Tenured
Teaching Staff:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve tenure for the following staff members effective September 2, 2012:

| | |
|--------------------|-------------------|
| Shannon L. Batten | Nicholas A. Forte |
| Matt R. Enuco | Lisa M. Montana |
| Lynlee A. Phillips | Susan L. Powers |

The motion was approved by unanimous roll call vote.

Evening School Behavioral
Program IEP's:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve for Teresa White to work four (4) additional hours to complete annual reviews for students attending the Evening School Behavioral Program at Glassboro High School. She will be paid four (4) hours at a rate of \$33.00 per hour (\$132.00).

The motion was approved by unanimous roll call vote.

Leave of Absence
Coverage:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve the following proposal of coverage for work duties during the Director of Curriculum and Personnel's Leave of Absence. All funds were budgeted for in the planning process.

| Staff Member | Rate |
|----------------|--|
| Joseph DePalma | \$4,667.00 Stipend |
| Julie Jellig | \$46.67 per hours worked |
| Susan Henry | Based on contractual hourly rate for work performed outside of the regular school day. |

The motion was approved by unanimous roll call vote.

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Job
Posting:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve to advertise the following positions for the 2012-2013 school year. These positions are included in the approved 2012-2013 Budget:

Bowe School: Part-time Music Teacher
Part-time Basic Skills Teacher

High School: Part-time Music Teacher

The motion was approved by unanimous roll call vote.

Extended School Year
Program Staff:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve the completed listing of staff to be hired for the Special Education Extended School Year Program.

(Attachment A:3)

The motion was approved by unanimous roll call vote.

Parent Orientation
Night:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve the following staff to be paid for 1.5 hours each for Kindergarten Parent Orientation Night that takes place in May 2012, at the current contracted GEA hourly wage of \$33.00:

| | | |
|-----------------|----------------|------------------|
| Kathy Buchanan | Kassie Burt | Julie Jellig |
| Andrea Dalfonso | Rona Johnson | Michele Turley |
| Steve Hempel | Michelle Rullo | Lauren Wilson |
| Amy Masso | Kim Berry | Margaret Winston |
| Marian Dunn | Amanda Brice | Karen Peale |

The motion was approved by unanimous roll call vote.

Superintendent's
Evaluation:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve the Superintendent's Final Evaluation for the 2011-2012 school year.

The motion was approved by unanimous roll call vote.

Parent
Volunteer:

Mrs. Jones moved, seconded by Mr. Marino that the Board approve Dianna Turner as a Parent Volunteer in Glassboro Public Schools for the 2011-2012 school year. Ms. Turner has gone through the parent training and has been fingerprinted.

The motion was approved by unanimous roll call vote.

Change of Degree
Status:

Mrs. Jones moved, seconded by Mr. Marino approve a correction in a change of status from M.A. to M.A.+15 for Kim Syvertsen from the 2008-2009 through the 2011-2012 school years and a payment of the amount due her of \$5,332.00. (Attachment A:4)

The motion was approved by unanimous roll call vote.

Mrs. Jones moved, seconded by Mr. Marino that the Administration Report be accepted.

The motion was approved by unanimous roll call vote.

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Old
Business:

None at this time.

New
Business:

Gloucester County School Boards Meeting – May 8, 2012

Delegate Assembly – May 19, 2012

Opportunity for Public to
Address the Board:

None at this time.

Adjournment:

Mrs. Jones moved, seconded by Mr. Marino that the meeting
be adjourned (8:10 p.m.).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko
Business Administrator/
Board Secretary