

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
April 24, 2013

Call to Order:	President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 p.m. at the Glassboro High School.
Executive Session:	Mrs. Kane moved, seconded by Mrs. Jones for the Board to convene in Executive Session at 6:00 p.m. The motion was approved by unanimous roll call vote. Mrs. Kane moved, seconded by Mrs. Jones that the Executive Session be adjourned (7:00 p.m.).
Public Session:	President Calvo reconvened the Glassboro Board of Education at 7:00 p.m. at the Beach Administration Building.
Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act:	President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975. Notice included the time, date and place of the meeting and to extent known, the agenda.
Members Present:	Mr. Calvo, Mrs. Jones, Mrs. Kane, Mr. Keith, Mrs. Longley, Mr. McDonald, Mr. Marino, Mr. Stephens, Ms. Volz, Superintendent Silverstein, Curriculum Director Sochor and Business Administrator/Board Secretary Pudelko.
Members Absent:	None
Visitors:	19
Flag Salute:	The Flag Salute was given by all present.
Approval of Minutes:	President Calvo asked if there were any additions or corrections to the minutes. Mr. Marino moved, seconded by Mr. Keith that the minutes of the Executive Session, March 27, 2013, the minutes of the Public Budget Hearing, March 27, 2013 and the minutes of the Public Session, March 27, 2013 be approved. The motion was approved by unanimous roll call vote.
Opportunity for Public to Address the Board:	None at this time
Superintendent Report:	The Superintendent reported on the following: <ul style="list-style-type: none">- All Budget Presentations are completed- Adoption of 2013-2014 School Calendar- Attended the dedication of the Boys and Girls Club

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- Harassment, Intimidation and Bullying Report:
 - 5 cases reported
 - 23 year-to-date (last year – 30)
- Capital needs meeting for Bond Referendum
- Spring Concerts are beginning
- Opposed to Charter School in Gloucester County
- Minority Recruitment Fair at EIRC on April 27, 2013
- New Hires:
 - Shanna Lichtman – Speech Therapist
 - Thelma Fagan – Volunteer Softball Coach’s Aide

Mrs. Kane moved, seconded by Mr. Marino that the Superintendent’s Report be accepted.
The motion was approved by unanimous roll call vote.

Presentations:

Mr. Bill Lundahl, Supervisor of Special Services, presented the Glassboro Child Study Team Annual Report to the Board of Education and residents in attendance.

Mrs. Kim Syvertsen, Glassboro High School Teacher, recognized Abigail Grehlinger, Grade 11 Student, who was a “Green Category” Winner in Dr. Randal Pinkett’s Campus CEO Challenge recently.

Mr. Richard Taibi, Principal, J. Harvey Rodgers School, and Teachers, Carrie Owens and Lori Kaszupski gave an overview of Professional Learning Communities to the Board of Education and residents in attendance.

Mr. Ron Ferraro, Principal, Thomas E. Bowe School, and Teachers, Kelly Marchese and Sue Kornicki gave an overview of Guided Reading and Balanced Literacy to the Board of Education and residents in attendance.

Administration
Report:

Resignation:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve the resignation of Esther Mas-Serna, Spanish Teacher, Glassboro Intermediate School, effective June 18, 2013.
The motion was approved by unanimous roll call vote.

Retirements:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve the retirement of Marie Fleming, Secretary, Glassboro High School, effective July 1, 2013.
The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve the retirement of Marilu Bicknell, Basic Skills Teacher, Thomas E. Bowe School, effective July 1, 2013.
The motion was approved by unanimous roll call vote.

Substitute
List #9:

Mrs. Longley moved, seconded by Mr. Stephens that the Board ratify Substitute List #9 for the 2012-2013 school year, effective March 26, 2013. (Attachment A:1)

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Long-Term
Substitute:

The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve Timothy Vitale as a Long-Term Substitute Science Teacher at Glassboro High School, due to a leave of absence, effective May 20, 2013 through June 18, 2013. Rate of pay will be \$90.00 a day for the first 20 days: from day 21 until completion of assignment, the rate of pay will be \$234.00 per day.

The motion was approved by unanimous roll call vote.

Speech Therapist,
2012-2013:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve, pending receipt of a positive criminal history background check and receipt of certification, of Shanna Lichtman as Speech Therapist, Step 1, MA, at the prorated salary of \$52,391.00 for the 2012-2013 school year, effective June 10, 2013. In addition, Ms. Lichtman will work the Extended School Year Program for no more than 4 hours per week at the Miscellaneous Pay Rate of \$53.25 per hour. Ms. Lichtman will also be added to the 2013-2014 staff reappointment list.

The motion was approved by unanimous roll call vote.

Extended School Year
Staff, 2012-2013:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve the following staff for the Extended School Year Program, 2012-2013. These positions are budgeted for through IDEA Grant:

LaVonya Wilson-Mitchell, Principal

Ms. Mitchell will receive up to 20 additional hours for interviews and setting up the Extended School Year Program beginning April 25, 2013 in addition to 6 hours per day, July 1, 2013 through July 31, 2013, Monday through Thursday.

Beth Grygo, Occupational Therapist

Karen Richards, Speech Therapist

Ann Michael, Speech Therapist

Therapists will be paid for contracted hours depending upon service needs.

Marina Dunn, Nurse

Paula Gorman, Special Area Teacher

Ms. Gorman will have one set up day in June and 5.5 hours per day Monday through Thursday from July 1, 2013 through July 31, 2013.

The motion was approved by unanimous roll call vote.

Physical Therapy
Services, 2012-2013:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve to contract with Gloucester County Special Services School District to provide Physical Therapy Services to district students that have this need identified in their IEP's, 2 hours per week for 5 weeks at a cost of \$1,000.00. This service is budgeted for through the IDEA Grant.

The motion was approved by unanimous roll call vote.

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Superintendent's
Evaluation and Renewal:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve the Superintendent's Final Evaluation for the 2012-2013 school year and approve the attached Resolution issuing a Five Year Contract from July 1, 2014 to June 30, 2019. (Attach. A:2) The motion was approved by unanimous roll call vote with the exception of Mr. Keith, Mr. McDonald and Mr. Calvo abstaining.

Kindergarten Parent
Orientation Night:

Mrs. Longley moved, seconded by Mr. Stephens that Board approval be given for the following staff members to be paid for 1.5 hours each for Kindergarten Parent Orientation Night that takes place in June 2013 at the Miscellaneous Pay Rate of \$34.00 per hour:

Kathleen Buchanan	Katherine Burt
Lauren Wilson	Donna Romalino
Andrea Dalfonso	Rona Johnson
Linda Massari	Rita Procopio
Steven Hempel	Michelle Rullo
Karen Peale	Mary Aruffo
Kelly Scharnagl	Amanda Brice
Sonya Harris	Mari Kay Heyel-Matteo
Marian Dunn	Julie Jellig
Melissa Tees	

The motion was approved by unanimous roll call vote.

Preseason Practices/
Conditioning:

Mrs. Longley moved, seconded by Mr. Stephens that Board approval be given for Fall sports teams to conduct preseason practices, weight training and conditioning practices, beginning June 18, 2013 through the start of the Fall season in September 2013 as follows:

Football: Weight training & conditioning sessions
(Monday, Tuesday, Wednesday, Thursday)
Preseason camp begins on August 12, 2013.

Field Hockey: Conditioning workouts throughout the summer
Preseason camp begins on August 12, 2013

Soccer: Practices to be determined
Preseason camp begins on August 12, 2013.

Tennis: Preseason camp begins on August 12, 2013.
The motion was approved by unanimous roll call vote.

Volunteer Weight
Room Supervisors:

Mrs. Longley moved, seconded by Mr. Stephens that Board approval be given for the following individuals to serve as Volunteer Weight Room Supervisors for the Summer 2013. Supervising duties will be split among the individuals:

Gregory Maccarone Mark Maccarone
Abdul Payne Jamie Cleary

The motion was approved by unanimous roll call vote.

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Summer Basketball
Camp, 2013:

Mrs. Longley moved, seconded by Mr. Stephens that Board approval be given for Russ Winsett, Head Boys Basketball Coach, to conduct a two-week summer basketball camp in the High School Gymnasium. The first week will run from June 24, 2013 to June 27, 2013 from 9:00 a.m. to 12:00 noon; the second week will run from July 1, 2013 to July 3, 2013 from 9:00 a.m. to 12:00 noon. The camp will be one three-hour session per day. Camp cost is to be determined. (Attachment A:3)
The motion was approved by unanimous roll call vote.

Summer Football
Camp:

Mrs. Longley moved, seconded by Mr. Stephens that Board approval be given to George Johnson to conduct a summer football camp on June 22, 2013 from 9:00 a.m. to 5:00 p.m. Mr. Johnson is a graduate of Glassboro High School, currently playing professional football for the Minnesota Vikings. He runs a free flag football camp for the youth of Glassboro and has colleagues in the NFL come to Glassboro to speak to the campers. (Attachment A:4)
The motion was approved by unanimous roll call vote.

Volunteer Softball
Coach's Aide:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve, pending a positive criminal history background check, of Thelma Fagan as a Volunteer Softball Coach's Aide for 2012-2013. (Attachment A:5)
The motion was approved by unanimous roll call vote.

Piano Accompanist,
Intermediate School Spring Concert:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve payment to Mary Shipley for approximately five hours of piano accompanist work for the Intermediate School Spring Concert, at the rate of \$34.00 per hour. It is anticipated the five hours will include the following:

May 8, 2013	1 hour practice
May 14, 2013	2 hour dress rehearsal
May 14, 2013	2 hour performance

The motion was approved by unanimous roll call vote.

NJSIAA Annual Scholar/
Athlete Awards Program:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve D'Andra Seymore as the Glassboro High School's Scholar/Athlete for the 2012-2013 school year and to send D'Andra, one coach (to be determined), and her parents to the NJSIAA 20th Annual Scholar/Athlete Awards Program at the Pines Manor in Edison, New Jersey on May 19, 2013. Cost to the district is \$135.00 (\$45.00 per person for luncheon; student's ticket is paid for by NJSIAA).
The motion was approved by unanimous roll call vote.

Inclusion
Consultant:

Mrs. Longley moved, seconded by Mr. Stephens that the Board ratify Kathleen Iannacone and Arlene Worth to serve as Inclusion Consultants commencing on August 30, 2013 until June 2013 in the amount of \$1,800.00 each.
The motion was approved by unanimous roll call vote.

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Summer School,
2013:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve the 2013 Summer School Applications, together with the Statements of Assurance to be submitted to the County Office upon approval. (Attachment A:6)
The motion was approved by unanimous roll call vote.

Extra
Hours:

Mrs. Longley moved, seconded by Mr. Stephens that the Board approve Ginger Sinning to serve as an Administrative Assistant to Danielle Sochor until a resolution is in place due to an ongoing secretarial leave of absence. Mrs. Sinning will work up to five hours per week commencing on April 29, 2013 through May 31, 2013. Mrs. Sinning will be paid her hourly rate of \$22.50 and will work above and beyond her normal work hours.
The motion was approved by unanimous roll call vote.

Mrs. Longley moved, seconded by Mr. Stephens that the Administration Report be approved.
The motion was approved by unanimous roll call vote.

Operations
Report:

Environmental Legal Counsel,
Intermediate School:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve to appoint DeCotiis, FitzPatrick, & Cole as Environmental Legal Counsel for Intermediate School as outlined in the engagement letter that has been provided.
(Attachment O:1)

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve the following Reports and Attachments:

- Warrant Account Bill List – April 2013 (Attach. O:2)
- Handwritten Check List – March 1-31, 2013
(Attachment O:3)
- Board Secretary's Report – March 2013 (Attach. O:4)
- Revenue Report – March 2013 (Attachment O:5)
- Treasurer's Report – March 2013 (Attachment O:6)

The motion was approved by unanimous roll call vote.

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2013. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23-2. 11(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of March 2013. The Treasurer's Reports and Secretary's Reports are in agreement for the month of January.

Board Secretary in accordance with N.J.A.C. 6A-23-2.11 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

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Board of Education Certification – pursuant to N.J.A.C. 6A:23-2.11 (c)4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (c)3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Transfer
Authorization:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve the authorized transfers for March, 2013.
(Attachment O:7)
The motion was approved by unanimous roll call vote.

Cooperative Transportation
Services, 2013-2014:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve the Contract with Gloucester County Special Services School District for Participation in Cooperative Transportation Services for the 2013-2014 school year. (Attachment O:8)
The motion was approved by unanimous roll call vote.

Food Service Management
Contract, 2013-2014:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve to renew the fifth year of a 5-year Contract for Food Service Management with Nutri-Serve Food Management, Inc. Nutri-Serve shall be paid from the Cafeteria Account for the services to be rendered at the flat fee of \$37,485.00 per annum per one school calendar year. Payments will be calculated on the basis of a 10-month calendar year. This will be divided into 42 weekly payments at \$892.50 per week. The contract term shall commence on September 1, 2013 and end on June 30, 2014. Payments are to begin and end in that same period, whereupon the total sum of \$37,485.00 shall have been paid to Nutri-Serve at the end of the term. This fee is based on providing services in the schools for the School Nutrition Programs now in existence.

Nutri-Serve guarantees that the bottom line on the operations financial report for the school year will be a return no less than \$7,905.00. If the actual bottom line is below this amount, Nutri-Serve will subsidize the bottom line of the Glassboro School District up to 100% of our management fee. All guarantee conditions as listed below in paragraph 3 must be met.

(Attachment O:9)

The motion was approved by unanimous roll call vote.

Electric Generation
Service Agreement:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve the Electric Generation Service Agreement with the Alliance for Competitive Energy Services (ACES) as required by the Fiscal Accountability Regulations of 2009. (Attach. O:10)
The motion was approved by unanimous roll call vote.

Board
Policies:

Second Reading and
Adoption:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve the following Board Policies for a Second Reading and Adoption:

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Policy 0132 – Executive Authority (Attachment O:11)
Policy 2415 – No Child Left Behind Programs (Attach. O:12)
Policy 2431 – Athletic Competition (Attachment O:13)
Policy 8505 – School Nutrition (Attachment O:14)
Policy 2468 – Independent Educational Evaluations
(Attachment O:15)

The motion was approved by unanimous roll call vote.

Fire Drill
Report:

Mrs. Kane moved, seconded by Mr. Stephens that the Board approve the attached Fire Drill Report for March 2013. (Attachment O:16)

The motion was approved by unanimous roll call vote.

Mrs. Kane moved, seconded by Mr. Stephens that the Operations Report be accepted.

The motion was approved by unanimous roll call vote.

Instruction
Report:

Increasing Achievement in
English Language Arts and
Mathematics for Students with
Disabilities Grant:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve to apply for the Increasing Achievement in English Language Arts and Mathematics for Students with Disabilities Grant. The Grant is up to \$50,000 for one year and is targeted for classified students only. Proposed use of the funds include purchasing READ 180 licenses, contracting for behavioral specialist services, increasing parent outreach, and purchase of supplies. (Attachment I:1)

The motion was approved by unanimous roll call vote.

Professional
Development:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the attached Professional Development list. (Attachment I:1a)

The motion was approved by unanimous roll call vote.

Enrollment
Report:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the attached Enrollment Report for March 2013. (Attachment I:2)

The motion was approved by unanimous roll call vote.

Field
Experience:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the following Thomas Jefferson University student to complete level one fieldwork experience. The student will be spending 5 full-time days or the equivalent of 7 hours per day on the following dates:

Occupational Therapy (May 1, 2013 – June 30, 2013)

Student: Gina Benedetto

Staff: Beth Grygo

Grade: District-Wide

The motion was approved by unanimous roll call vote.

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Mr. Stephens moved, seconded by Mr. Marino that the Board approve the following Rowan University student for Practicum in Teaching English as a Second Language for the Fall 2013 Semester:

Practicum (September 3, 2013 – December 13, 2013)

Student: Melissa Screven

Staff: Danielle Sochor

Grade: Thomas E. Bowe School

The motion was approved by unanimous roll call vote.

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the following Rowan University student for Internship in Teaching English as a Second Language for the Fall 2013 Semester:

Internship (September 3, 2013 – December 13, 2013)

Student: Melissa Screven

Staff: Danielle Sochor

Grade: Thomas E. Bowe School

The motion was approved by unanimous roll call vote.

Out of District
Placements:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the placement of Student ID 13-30 at HollyDell School for the remainder of the 2012-2013 school year. Cost to the district is \$11,552.00. The district is also responsible for transportation.

The motion was approved by unanimous roll call vote.

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the placement of Student ID 13-F and Student ID 13-G at Cherry Hill Township School District. Cost to the district is \$3,466 per student, totaling \$6,932.

The motion was approved by unanimous roll call vote.

Student
Residency:

Mr. Stephens moved, seconded by Mr. Marino that Board approval be given, in accordance with N.J.A.C. 6A:22-4.3(b), that the following students be denied admission to the Glassboro School District. In accordance with N.J.A.C. 6A:22-6.3 et seq. the district may petition the Commissioner for an order assessing tuition. (Attachment I:3 & I:4)

Student #45626

Student #45693

Student #42964

The motion was approved by unanimous roll call vote.

School Calendar,
2013-2014:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the attached 2013-2014 School Calendar. (Attach. I:5)
The motion was approved by unanimous roll call vote.

Family Literacy/Math Evenings,
Glassboro Intermediate School:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve payment for staff members to participate in the Evening Programs for the 2012-2013 school year. Staff members are paid by the NCLB Title I RAC Funds at \$32.00 per hour.

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Intermediate School – Math/Literacy Night Program for six (6)
staff members for 1 session

Planning/Presentation/Training – 6 x 6 hours

1 Coordinators – 2 x 8 hours

The motion was approved by unanimous roll call vote.

Common Planning,
Glassboro Intermediate School:

Mr. Stephens moved, seconded by Mr. Marino that the Board ratify and approve payment for 17 teachers to participate in the Common Planning time at Glassboro Intermediate School from January 2013 – June 2013, at a rate of \$34.00 per hour, not to exceed 26 hours. Funding is provided through NCLB Title I RAC Funds.

Planning/Anticipated Planning Dates:

January 7, 14, 21, 28

February 4, 11, 20, 25

March 4, 11, 18, 25

April 8, 15, 22, 29

May 6, 13, 20, 28

June 3, 10

Staff Members:

Lynn Berman

Andrew Pancoast

Charla Blum-Zeck

Patricia Schmus

Mark Bridges

Carol Sharp

Jennifer Budmen

Diane Villec

Suzanne Carson

Monroe Willis

Carol Flaig

Michelle Lincoln

Susan Mallardi

Elisabeth Spinner

Eileen Miller

Jacquelyn Spears (Maternity)

Ilisa Noble

Janice Robinson

The motion was approved by unanimous roll call vote.

Professional Development,
Glassboro Intermediate School:

Mr. Stephens moved, seconded by Mr. Marino that the Board ratify payment for 17 teachers to participate in professional development activities for 20 hours at a rate of \$34.00 per hour. Funding is provided through NCLB Title I RAC Funds.

Professional Development activities will include the following:

Teachers will have the opportunity to participate in the Connected Action Roadmap (CAR) Training on March 27, April 10, and April 24, 2013 from 2:10 p.m. – 6:10 p.m.

Teachers will have the opportunity to participate in the Reunion Writers Workshop at Columbia University on March 9, 2013 for up to six hours.

Staff Members:

Lynn Berman

Charla Blum-Zeck

Mark Bridges

Jennifer Budman

Suzanne Carson

Carol Flaig

Susan Mallardi

Eileen Miller

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Ilisa Noble
Patricia Schmus
Jacquelyn Spears
Monroe Willis
Elizabeth Spinner

Andrew Pancoast
Carol Sharp
Diane Villec
Michelle Lincoln

The motion was approved by unanimous roll call vote.

Three Year Technology Plan,
2013-2016:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve to submit the 2013-2016 Three Year Technology Plan to the Gloucester County Office of Education. (Attachment I:6)
The motion was approved by unanimous roll call vote.

Thomas Jefferson
University Agreement:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the Clinical Affiliation Agreement between Thomas Jefferson University, the Jefferson School of Health Profession and Glassboro Schools. (Attachment I:7)
The motion was approved by unanimous roll call vote.

Harassment, Intimidation and
Bullying Report:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the attached Harassment, Intimidation and Bullying Report for the month of March 2013. (Attachment I:8)
The motion was approved by unanimous roll call vote.

Suspension
Report:

Mr. Stephens moved, seconded by Mr. Marino that the Board approve the attached Suspension Report for the month of March 2013. (Attachment I:8)
The motion was approved by unanimous roll call vote.

Mr. Stephens moved, seconded by Mr. Marino that the Instruction Report be accepted.
The motion was approved by unanimous roll call vote.

Old
Business:

None at this time.

New
Business:

Zumba Fundraiser at Intermediate School to benefit 8th Grade Students – Saturday, April 27, 2013.

Opportunity for Public to
Address the Board:

Resident commented on the following:

- Cooperative Transportation Services

Adjournment:

Mrs. Kane moved, seconded by Mrs. Jones that the meeting be adjourned (8:40 p.m.).
The motion was approved by unanimous roll call vote.

Respectfully submitted,

Walter S. Pudelko
Business Administrator/
Board Secretary