

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
April 29, 2020

| | |
|---|--|
| Call to Order | President Calvo called the meeting of the Glassboro Board of Education to order at 6:00 pm. Conducted as a virtual meeting. |
| Executive Session | President Calvo moved, seconded by Mr. Stephens for the Board to convene in Executive Session at 6:00 pm. |
| Roll Call Vote | YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo. Motion Carried 9-0-0 |
| Public Session | President Calvo reconvened the Glassboro Board of Education at 7:11 p.m. Conducted as a virtual meeting. A WebEx link to the meeting was posted on the website the day of the meeting, accessible by video and audio. |
| Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act | President Calvo announced that the public notice of the meeting has been made in accordance with the New Jersey Open Meeting Act, Chapter 231, Laws of 1975. Notice included the time, date and place of the meeting and to extent know, the agenda. |
| Flag Salute | The Flag Salute was given by all present. |
| Members Present | Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Vice President Volz and President Calvo. Also present, Superintendent Mark Silverstein, School Business Administrator Jennifer Johnson, Ms. Susan Hodges, Solicitor |
| Members Absent | none |
| Visitors | 60 |
| Approval of Minutes | President Calvo asked if they were any additions or corrections to the minutes. Mr. Hughes moved, seconded by Mr. Stephens That the minutes to March 18, 2020 Public meeting and the March 18, 2020 Executive meeting be approved. |
| Roll Call Vote | YES: Mr. Cibo (abstained), Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo. Motion Carried 8-0-1 |
| Opportunity for the Public to Address the Board | President Calvo moved, seconded by Mr. Cibo that the floor be open to the public to address the Board regarding specific items. |
| Roll Call Vote | YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo. |

April 29, 2020

Motion Carried 9-0-0

Close Opportunity for Public to Address the Board With no public comment, President Calvo moved, seconded by Ms. Stephens that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Presidents Report Mr. Cibo moved, seconded by Mr. Stephens that the Board accept the President's Report and attachments.

President Calvo reported the following:

- COVID-19 affects
- Governor Murphy passed Assembly bill 3904
- A-3902-Resolution read

Mr. Cibo moved, seconded by Mr. Hughes that the Board approve A-3902 Resolution Opposing Delay in Transmission of Quarterly Property Tax Revenue to School Districts. (*attachment 0.07B*)

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Gloucester County Office of Education Contract Approval Letter-Superintendent (*attachment 0.07C*)

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Report of the Superintendent of Schools Dr. Silverstein presented the **Public Hearing** on the 2020-2021 Budget.

Opportunity for the Public to Address the Board President Calvo moved, seconded by Mr. Stephens that the floor be open to the public to address the Board regarding specific items.

Michele Keating, Glassboro Staff member asked if any information on Choice aide funding was available and if any changes in the future.

Dr. Silverstein responded to his understanding there has been no changes at this time. President Calvo and the board are in full support of this program.

April 29, 2020

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Close Opportunity for Public to Address the Board With no public comment, President Calvo moved, seconded by Ms. Stephens that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

President Calvo moved, seconded by Mr. Stephens that the Board approve the Budget Resolution for the 2020-2021 School Year Budget (*attachment 0.08B*).

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Instruction President Calvo moved, seconded by Mr. Hughes to approve the Superintendents recommendations to

Professional Development/ Workshops Board approval of the attached professional development/ workshops. (none at this time)

SEL Workshop Presentation Board ratify compensation to the following staff members for planning and presenting an SEL Workshop during Marking Period 3 of the 2019-2020 school year. (*attachment 1.A05b*)

| Staff Member | Hours | Rate Per Hour | Total |
|-------------------|-------|---------------|----------|
| Michael Belh | 3 | \$34.00 | \$102.00 |
| Gregory Maccarone | 3 | \$34.00 | \$102.00 |

Field Experiences /Enrollment

Rowan University-Clinical Practice Board approval of the following Rowan University students for Clinical Practice Placement. (*attachment 1.B01a*)

September 1, 2020 to December 17, 2020

| Student | Staff Member | Location |
|----------------|--------------|----------|
| Adrienne Brown | Robyn Sauer | Bullock |

September 1, 2020 to December 9, 2020
January 4, 2021 to May 7, 2021

April 29, 2020

| Student | Staff Member | Location |
|--------------------|---------------------|----------|
| Gina Mazurkiewicz | Emily Gigliotti | Bowe |
| Gabrielle Barnabie | Andrianna Fennimore | Bowe |
| Marissa Selah | Charles Jason Clark | Bowe |
| Ashley Furness | Taylor Machulsky | Bowe |

Enrollment/ADA (none at this time)

Special Education/
Other Student Issues

Homeschooling Board ratify approval of the attached request for homeschooling for the remainder of the 2019-2020 school year effective March 30, 2020.

Athletics

NJSIAA Swim between Club/Wrestling Co-Op Program Board approval of a NJSIAA Swim Club and Wrestling Co-Op Program Glassboro Public Schools and Clayton School District for the 2020-2021 and 2021-2022 school years. Glassboro Public Schools will be the Lead Educational Agency (LEA) for swimming, and Clayton School District will be the LEA for wrestling. Each LEA will assume all financial responsibility for each program. (*attachment 1.E01*)

Preseason Practices & Conditioning Board approval, pending directive of NJ Governor to reopen schools of all sports teams to conduct summer workouts and strength and conditioning workouts at the high school effective June 12, 2020. Facilities to be used are the weight room, gymnasium, and any outdoor practice or game field/court. Fitness Club will be held on Monday, Wednesday and Thursdays from 3:30 pm to 6:00 pm. Field conditions should be such that the student athletes will be practicing/working out on a field suitable for playing a varsity athletic event. (*attachment 1.E02*)

Miscellaneous

Amended 2019-2020 School Calendar Board approval of the attached amended School Calendar for the 2019-2020 school year. Changes to the calendar are due to the results of the Spring Break Survey. (*attachment 1.F01*)

Settlement Agreement Board approval of the attached Settlement Agreement.

Field Trips Board approve the following field trip for the 2019-2020 school year. (*attachment 1.F03*)

| School | Grade | Date * | Field Trip | # of Students | Purpose | Staff Member(s) |
|--------|-------|----------|------------------------|---------------|---|-----------------|
| GIS | 7-8 | 05/26/20 | Rowan Campbell Library | 17 | Gain knowledge of career opportunities in Library Science | Nicole lee |

*Dates dependent on NJ Governor's directive for school opening/closure

April 29, 2020

Informational

HIB Report
Suspensions (*attachment 1.G02*)
Board Reports
 a. Rodgers (*attachment 1.G03a*)
 b. Bullock (*attachment 1.G03b*)
 c. Bowe (*attachment 1.G03c*)
 d. GIS (*attachment 1.G03d*)
 e. GHS/GHS Guidance/Athletics (*attachment 1.G03e*)
 f. Bullock Guidance (*attachment 1.G03f*)
 g. Bowe Guidance (*attachment 1.G03g*)
 h. GIS Guidance (*attachment 1.G03h*)
 i. CST (*attachment 1.G03i*)
Interim Director of Curriculum & Instruction Report (*attachment G.04*)
School Nurses Closure Logs
Grading Guidance During COVID-19 (*attachment 1.G06*)

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Operations

Mr. Esgro moved, seconded by Mr. Stephens to approve the Superintendents recommendations to

Building Issues

Rodgers School Final Report-Mercury Vapor Testing 2019-2020 (*attachment*)

Transportation

Joint Transportation Board ratify the 2019-2020 Joint Transportation Agreement between Monroe
Agreement-Monroe Township School District (as Host) and Glassboro Public Schools (as Joiner) for
Township transportation of out-of-district students, Route #S199E, in the amount of
\$7,832.24 from November 19, 2019 to June 30, 2020. (*attachment 2.C01a & b*)

Shared Services Agreement-Delsea

Board approval to renew the Shared Services Agreement with Delsea Regional Board of Education to provide a Transportation Coordinator from July 1, 2020 through June 30, 2021 in the amount of \$92,675. This represents a 3% increase to the current contract with Delsea Regional School District with no other changes. (*attachment 2.C02*)

Budget Recommendations/ Grants

Board approval of the following Reports per attachments:
 a. Warrant Account Bill List April 2020 (*attachment 2.D01a*)
 b. Capital Projects Bill List April 2020 (none at this time)
 c. Handwritten Check List February 1-29, 2020 (*attachment 2.D01c*)

April 29, 2020

- d. Board Secretary's Report January 2020 (*attachment 2.D01d*)
- e. Board Secretary's Report February 2020 (*attachment 2.D01e*)
- f. Revenue Report January 2020 (*attachment 2.D01f*)
- g. Revenue Report February 2020 (*attachment 2.D01g*)
- h. Treasurer's Report January 2020 (*attachment 2.D01h*)
- i. Treasurer's Report February 2020 (*attachment 2.D01i*)
- j. Food Service Profit & Loss February 2020 (*attachment 2.D01j*)
- k. Food Service Dashboard-February 2020 (*attachment 2.D01k*)

Board Secretary
Report

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020 and February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's
Report
Reports are in

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2020 and February 2020. The Treasurer's Reports and Secretary's agreement for the month of January 2020 and February 2020.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Transfer
Authorization

Approve the authorized transfers for January 2020 and February 2020. (*attachment 2.D02a & b*)

SHIF Grant

Board approval for submission of the Schools Health Insurance Fund (SHIF) Grant to AmeriHealth Administrators for the funding of an updating initiative for the Glassboro High School weight room to transform it into a Wellness Center. Transformation to a Wellness Center would allow the space to be used as a resource for the PE/Health students, the general student population, student athletes, and district staff. There is no cost to the district. (*attachments 2.D03 a & b*)

Resolutions/
Contracted Services

Policies/Regulations Board approval of the first reading of the following policies and regulations with the exception of Policy #2431. (*attachments 2.E01 a*)

| | |
|-----------------|---|
| Bylaw 0152 | Board Officers |
| Policy 0174 | Legal Services |
| Policy 6112 | Reimbursement of Federal & Other Grant Expenditures |
| Regulation 6112 | Reimbursement of Federal & Other Grant Expenditures |
| Policy 7243 | Supervision of Construction |
| Policy 8210 | School Year |
| Policy 8220 | School Day |

April 29, 2020

| | |
|-----------------|--|
| Regulation 8220 | School Closings |
| Policy 8462 | Reporting Potentially Missing or Abused Children |
| Policy 2431 | Athletic Competition |

President Calvo moved, seconded by Mr. Cibo that the Board strike Policy 2431 for first reading approval.

President Calvo explained policy #2431 in detail and the board has chosen to vote and bring back to the committee for further review.

Roll Call Vote

YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Board approval of the second reading and adoption of the following policies and regulations. (*attachments 2.E01 b*)

| | |
|-----------------|---|
| Regulation 5530 | Substance Abuse |
| Policy 8461 | Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses |
| Regulation 8461 | Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses |

Memorandums of Agreement-Amended School Calendar

Board approval of the following Memorandums of Agreement due to the 2019-2020 Amended School Calendar.

- a) MOA-GEA (*attachment 2.E02a*)
- b) MOA-GESPA (*attachment 2.E02b*)
- c) MOA-GPSA (*attachment 2.E02c*)
- d) MOA/Memorandum-Beach Adm. Bldg. Non-Affiliated Staff (*attachment 2.E02.d*)

Gate Receipts-GHS

Board approval for GHS gate receipts to be utilized to supplement the athletic budget and Varsity Club. 100% of the proceeds will be used to purchase and/or fund special events, uniforms, equipment, and other needs as deemed appropriate by the building Principal and Athletic Director. This will also allow for funding of championship jackets. The goal is to build the GHS athletic program and extra funds will aid in the initiative. (*attachment 2.E03*)

RFP-LED Signs-GIS/GHS

Board approval to solicit bids to replace the current Glassboro High School and Glassboro Intermediate School signs as per the attached specifications. The bid package has been submitted to the district solicitor for approval and will be available to bidders via the website following the board meeting. The bid opening will be held at the Beach Administration building on May 19, 2020 at 1:00 pm. If school is not in session the opening will be held through WebEx. Information will be available on the website two hours prior to the opening. Funding is through Emergency Aid, \$50,000.00, and local funds for any excess.

April 29, 2020

Telecommunication
Vendors

Board approval of the following telecommunication vendors for the 2020-2021 school year.

a. Verizon Wireless for district cellular services (extension of existing state contract)

*Informational Note: Our e-rate 471 has been approved for continued funding of a 3-year contract with Windstream for internet services. This also includes SIP services for voice calls. As of 2020, voice and cell services are no longer e-rate eligible after a 5-year scale down. We will be looking at another 3-year internet contract to commence July 2021.

Informational – Reports
/Articles/Miscellaneous

Reports

- a. Maintenance Report / District Update (*attachment 2.F01a*)
- b. Security Drill Report (*attachment 2.F01b*)
- c. Variance Analysis Report (none at this time)
- e. Facility Request Report (none at this time)
- f. IT Report (*attachment 2.F01f*)

Articles

Miscellaneous

- a. Corrective Action Item 2019-005

Roll Call Vote

YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Administration

President Calvo moved, seconded by Mr. Esgro to approve the Superintendents recommendations to

Resignations

Board approval for the resignation of Nicole Locantora effective June 30, 2020.

Board approval for the resignation of Marci Shostak effective June 30, 2020.

Leaves of Absence

| Employee | Beginning Date | Anticipated Return Date | Type of Leave |
|---------------------|----------------|-------------------------|-----------------------------------|
| Virginia Keefer | 04/08/20 | 05/26/20 | FMLA/Paid LOA POSTPONED |
| MollyAnne Stevenson | 04/01/20 | 06/08/20 | FMLA/Maternity LOA New Start Date |

April 29, 2020

| | |
|--|--|
| Retirement | Board approval for the retirement of Kimberly Tursi effective March 1, 2020, pending approval of application for ordinary disability retirement, and approval for a Leave of Absence in accordance with the request for disability retirement through November 30, 2020. If disability retirement denied, Ms. Tursi will return to work |
| New Employees | |
| School Psychologist | Board approval of Christine Williams as School Psychologist for the 2020-2021 school year, MA+30 Step 13, at a prorated annual salary of \$73,073.00 pending settlement of the 2020-2021 GEA Agreement. Start date will be determined based on the hiring of a Supervisor of Special Education. Ms. Williams is replacing Ms. Yanek due to resignation. |
| Assistant Business Administrator | Board approval of Erin Kearney, pending receipt of a positive criminal history background check, as Assistant Business Administrator in the Central Office at a prorated annual salary of \$73,000.00. Start date to be determined. Approval is being requested for the remainder of the 2019-2020 school year and reappointment for the 2020-2021 school year. This is a new position. |
| Principal-Rodgers | Board approval of Melanie Sweeney, pending the resignation of Danielle Sochor, as Principal at J. Harvey Rodgers School at an annual salary of \$105,000.00 effective July 1, 2020. |
| ESS (formerly Source4 Teachers) Substitutes | Board approval of the April 2020 ESS Substitute list. (<i>attachment 3.B01h</i>) |
| Employee Transfer/ Appointments | |
| CST Secretary | Board approval of Noelia Gonzalez as Secretary 12-Mo "B" at Dorothy L. Bullock School in the CST Department due to elimination of the District Accountant position. Start date will be determined based on the start date of the Assistant Business Administrator. Ms. Gonzalez will remain at the same salary which will be redlined during the duration of her employment or until the 12-Month B Secretary salary table exceeds her current salary. |
| Assistant Supervisor of Transportation | Board approval of Traci Davis as Assistant Supervisor of Transportation for the 2019-2020 school year effective April 30, 2020. Mrs. Davis was Board approved on January 23, 2020 as the Interim Supervisor of Transportation for the 2019-2020 school year with a prorated salary of \$49,000. Her salary will remain the same. (<i>attachment 3.B02b</i>) |
| Assignments | |
| Interim Director of Curriculum & Instruction | Board approval to rescind approval of Danielle Sochor as Interim Director of Curriculum & Instruction effective April 30, 2020 and approve Robert Preston as |

April 29, 2020

| | |
|---|--|
| | Interim Director of Curriculum & Instruction effective May 1, 2020 to June 30, 2020 at a prorated stipend amount of \$15,000.00 |
| Interim Chief Academic Officer | Board approval of Robert Preston as Interim Chief Academic Officer effective July 1, 2020 through August 31, 2020 at a per diem rate of \$401.46. |
| Public Relations | |
| Miscellaneous | Community Affairs Secretary Report – March 2020 (<i>attachment 3.D01</i>) |
| 2020-2021 Staff Tenure List | Board approval of the attached 2020-2021 staff tenure list. |
| 2020-2021 Staff Non-Renewal/Transfer List | Board approval of the attached 2020-2021 staff non-renewal/transfer list. |
| 2020-2021 Staff Reappointment List | Board approval of the attached 2020-2021 staff reappointment list. (<i>attachment</i>) |
| Spring Coaches Stipend Survey Results (<i>attachment</i>) | |
| 2020-2021 Event Staff-Chain Crew | Board approval for an increase of stipend for Chain Crew Members from \$45.00 per game to \$50.00 per game for the 2020-2021 school year. Currently the district must outsource chain crews due to the difference in pay. This will save the district \$10.00 per person as an outside crew cost of \$60.00 per person (minimum of three needed per event). In addition, the official's association is asking schools to change schedules who don't have their own chain crews due to a shortage of staff and event conflicts. (<i>attachment 3.E05</i>) |
| Co-Curricular Club Advisor-GHS | Board approval of Tim Hagerty as Summer Fitness Club Advisor for the 2020-2021 school year effective July 1, 2020, pending directive of NJ Governor to reopen schools, at a stipend amount of \$549.00, pending settlement of the 2020-2021 GEA Agreement. Summer Fitness Club times will be 3:30 pm to 6:00 pm. (<i>attachment 3.E06</i>) |
| Roll Call Vote | YES: Mr. Cibo (abstained 3E.3), Mr. Esgro (abstained 3E.3), Mr. Hughes (abstained 3E.3), Ms. Longley, Ms. Ricci, Mr. Stephens (abstained 3E.2), Dr. Tattersdill, Ms. Volz, Mr. Calvo abstained 3E.3). Motion Carried 9-0-4 |
| Old Business | Due to COVID-19 the Citizen Advisory Committee meetings are still on hold. |
| New Business | Board President directed administration to: (1) provide a complete copy of the School Health Insurance Fund (SHIF) Grant application, (2) provide written details regarding payroll adjustments to transportation employees, and (3) provide explanation of current chapter 78 payroll deductions for employees. |

April 29, 2020

At the request of the Superintendent, President Calvo explained the Gloucester County Office of Education Contract Approval Letter for the Superintendent, item C of the President Report in the agenda. A public hearing is required if a board of education is renewing or extending a Superintendents contract. The Glassboro Board of Education discussed this during executive session and has agreed the current climate and circumstances as a result of the pandemic is not the appropriate time or place to conduct a hearing. This item will be addressed at a future date.

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Opportunity for
Public to
Address the Board
open

President Calvo moved, seconded by Mr. Hughes that the (chat box) floor be to the Public to address the board.

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Close Opportunity
For Public to Address
The Board
closed

President Calvo moved, seconded by Mr. Hughes that the (chat box) floor be to the public regarding addressing the Board.

Roll Call Vote YES: Mr. Cibo, Mr. Esgro, Mr. Hughes, Ms. Longley, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz, Mr. Calvo.

Motion Carried 9-0-0

Adjournment President Calvo moved, seconded by Mr. Hughes that the meeting be adjourned (8:17).

Respectfully submitted,

Jennifer Johnson

Jennifer Johnson
School Business Administrator/Board Secretary