

BOARD OF EDUCATION
GLASSBORO PUBLIC SCHOOLS
GLASSBORO, NEW JERSEY

School Board Meeting
February 20, 2019

Call to Order	President Calvo called the meeting of the Glassboro Board of Education to order at 5:30 p.m. at the Glassboro High School.
Public Session Statement of Public Notice of Meeting in accordance with New Jersey Open Public Meetings Act	President Calvo announced that public notice of the meeting has been made in accordance with the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975. Notice included the time, date and place of the meeting and to extent known, the agenda.
Flag Salute	The Flag Salute was given by all present.
Members Present	Mr. Calvo, Mr. Cibo, Mr. Esgro, Mr. Fanfarillo, Mr. Hughes, Ms. Ricci, Mr. Stephens, Dr. Tattersdill, Ms. Volz (6:23), Superintendent Mark Silverstein, School Business Administrator Scott Henry, and Ms. Susan Hodges, Solicitor.
Members Absent	None.
Visitors	30 The Board heard testimony on 2 residency cases: student #42892 and student #46770. The Board discussed the merits of all evidence presented on the above mentioned cases.
Adjournment	President Calvo moved, seconded by Mr. Esgro to go into Executive Session. The motion was approved by unanimous roll call vote.
Reconvened	President Calvo reconvened the public meeting at 7:00 p.m.
Approval of the Minutes	President Calvo asked if there were any additions or corrections to the minutes. Ms. Volz moved, seconded by Mr. Esgro that the minutes of the January 23, 2019 Public Meeting be approved. The motion was approved by unanimous roll call vote.
Opportunity for Public to Address the Board	Mr. Calvo moved, seconded by Mr. Stephens that the floor be open to the public to address the Board regarding specific agenda items. The motion was approved by unanimous roll call vote. Andrew Johns addressed the following concerns regarding Nutri-Serve:

1. What is Nutri-Serve doing to ensure accuracy of student lunch accounts?

President Calvo stated Nutri-Serve will be giving a presentation tonight to address this issue.

2. Why is NutriServe sending deficit balance letters to parents and not to Principals, per Board of Education policy?

President Clavo instructed Mr. Henry to send the appropriate policy to Nutri-Serve and ensure all letters comply with said policy.

President Calvo moved, seconded by Mr. Esgro that the floor be closed to the public regarding addressing the Board regarding specific agenda items.

The motion was approved by unanimous roll call vote.

President's Report

President Calvo reported on the following: Glassboro Board of Education Retreat, NJSBA Leadership Training and Camden/Gloucester Joint County SBA meetings. (Attachment 1).

President Calvo congratulated Dr. Silverstein on his commendable mid-year evaluation

NutriServe concerns will be addressed during their presentation.

Mr. Esgro moved, seconded by Mr. Fanfarillo that the Board accept the President's Report.

The motion was approved by unanimous roll call vote.

President Calvo moved, seconded by Mr. Fanfarillo to remove student #48892 and student #46770 from Glassboro Public Schools due to residency issues.

The motion was approved by unanimous roll call vote.

Superintendent's Report

Dr. Silverstein updated the Board on the following:

1. Thanked transportation and operations staff for their efforts in getting students to school during recent snow storm.
2. Recognized men's soccer team state championship banner in Glassboro High School gym.
3. Read to J. Harvey Rodgers students on "Read Across America Day."
4. Attended African American History event at Glassboro High and Thomas E. Bowe schools.

5. A presentation on potentially expanding Pre-K to full day will be given at the March meeting.
6. Key Communicators Meeting on February 26, 2019. Topic – Parent Involvement.
7. 2019-2020 School Calendar – District has attempted to minimize the number of late arrivals/early dismissals and coordinate parent/teacher conferences at elementary schools.
8. 2019-2020 Budget – enrollment is still declining; may need to reduce programs or staff. Objective is to provide outstanding education and minimized tax increase.

President Calvo moved, seconded by Mr. Esgro that the Board accept the Superintendent's Report.

The motion was approved by unanimous roll call vote.

Mr. Sole gave the annual report on the State of Glassboro Schools Facilities

Nutri-Serve representatives William McCumber and Michelle Barnabe gave a brief presentation on the lunch POS system and the process for tracking lunch charges.

President Calvo will establish an ad-hoc Food Service Committee to discuss areas of potential improvement in the current program.

Instructional -
Grants/Assessments/

Grants

A. GEF Grant Submissions

Recommend Board approval for the submission of the Glassboro Education Foundation Grants for the 2018-2019 school year. (attachment I:1)

1. "Dual Bilingual Texts to Improve Family Involvement", Dorothy L. Bullock School, Simone Marques & Lynn McConnell, \$1,903.35
2. "Social Emotional Learning Center", Thomas E. Bowe School, Janice Roper & MollyAnne Stevenson, \$1,337.35

B. GEF Grant Awards

Recommend Board approval for acceptance of the following Glassboro Education Foundation Grant awards for the 2018- 2019 school year. (attachment I:2)

1. "Mindfulness and SEL in Education", Glassboro High School, Margaret Mattioli, \$2,000.00
2. "Dual Bilingual Texts to Improve Family Involvement, Dorothy L. Bullock School, Simone Marques and Lynn McConnell, \$1,903.35

3. "Social Emotional Learning Center", Thomas E. Bowe School, Janice Roper and MollyAnne Stevenson, \$1,337.35

Curriculum/Workshops/

Curriculum

A. GHS Course Name Change/Upgrade

Recommend Board approval for the GHS course currently known as Intro to "Computer Programming" and changing to "Intro to Computer Science" for the second semester of the school year, and be changed once again for 2019-2020 school year to be called "AP Computer Science." All training and curricular materials will be provided by the Amazon Grant recently received and approved by the BOE. (attachment I:3)

2018-2019 Curriculum Committee Member

Recommend Board approval of Christina Gennaoui as ELL Curriculum Committee member for the remainder of the 2018-2019 school year to be paid at the current contracted rate per hour for up to 8 hours. Ms. Gennaoui is replacing Ashley Miles due to resignation. (attachment I:4)

Professional Development

Professional Development/Workshops

A. Recommend Board approval of the attached professional development/ workshops. (attachment I:5)

B. B ISTE Conference & Expo

Recommend Board approval for Susan Kornicki to attend the ISTE Conference & Expo in Philadelphia, PA from June 23, 2019 to June 26, 2019 to include the following.

Registration: \$550.00, Title II Account for Workshop

Hotel: \$714.94, (room fee plus additional tax and fees-3

nights), District. Mileage: \$15.00, District. (attachment I:6)

Field Experience

A. Field Experience

1. Rowan-Practice Assessments

Recommend Board approval for Rowan Learning Disabilities Teacher Consultants in training to complete practice assessments with students at Dorothy L. Bullock School on March 26, 2019 and April 2, 2019 from 4:30 pm to 6:30 pm. (attachment I:7)

2. RCGC-Field Experience

Recommend Board approval for the following RCGC students to do Field Experience for 10 hours beginning February 21, 2019 at an agreed upon time among them and district staff members. (attachment I:8)

Student	Staff Member	School
Sierra Lombardo	Andrea Locastro	Bowe
Kayla Hill	Lisa Rencher	Bowe
Jaqueline Ricco	Andrew Kerns-Pancoast	GIS

3. Rowan-Observation Experience
Recommend Board approval for Rowan School Psychologists in training to complete an observation at Dorothy L. Bullock School on March 26, 2019. (attachment I:9)

Enrollment/ADA See (attachment I:10)

Special Education Special Education/Other Student Issues

- Homeschooling
1. Homeschooling
 - a. Recommend Board approval of the attached request for homeschooling for the remainder of the 2018-2019 school year. (attachment I:11)
 - b. Recommend Board approval of the attached request for homeschooling for the remainder of the 2018-2019 school year. (attachment I:12)

- OOD Placement
2. OOD Placement-Student ID #19-H
Recommend Board ratify placement of Student ID #19-H at Chews Elementary School in Gloucester Township, NJ for The 2017-2018 school year effective September 7, 2017 and for the 2018-2019 school year effective September 6, 2018. The placement is based on McKinney-Vento status. Cost to the district is \$13,444.20 for the 2017-2018 school year and \$13,339.00 for the 2018-2019 school year, totaling \$26,783.20. (attachment I:13)

Athletics Athletics

1. Spring 2019 Athletic Schedules
Recommend Board approval of the attached Spring 2019 athletic schedules for Boys Tennis, Boys & Girls Track & Field, Baseball and Softball. (attachment I:14)

Miscellaneous Miscellaneous

1. IDEA Grant Carryover Funds
Recommend Board approval of the IDEA Grant Carryover Funds in the amount of \$4,803.00. (attachment I:15)

2. Field Trips

Recommend Board ratify and approve the following field trips for the 2018-2019 school year.

	Grade	Date	Field Trip	Staff
TEB	4	1/31/19	Rodgers School	Andrea Locastro
TEB	4,5	1/18/19	Rodgers School	Andreas Locastro
GHS	9-12	3/7/19	Jack Frost	Dennis Scheuer
GIS	7,8	3/20/19	Rowan Wilson Hall	Katharine Baer
GIS	7,8	4/16/19	Fahrenheit Studio	Danielle Fiscella
TEB	6	5/29/19-5/30/19	Camp Tockwagh	Michael Sharkey Charles Jason Clark
GHS	10-12	Change to 3/14/19	Mt. Zion AME, Peter Mott House, Johnson House	Tina Spadafora
DLB	1	3/19/19	Rowan Planetarium	ToniAnn Azzarano Heather Stewart Alisa McDermott Robyn Sauer Amy Masso-Ferrer
DLB	2	3/13/19	Rowan Planetarium	Katherine Burt David Brown Kelli Scharnagl Laure Budney Lisa Montana
GIS	7	6/7/19 (6/11/19 raindate)	Scotland Run Park	
DLB	2	2/14/19	Philadelphia Zoo	Aileen Matias-Castro
DLB	2	3/11/19	Rowan Planetarium	Michelle Rullo Katie Evans Sandra Debes Venetia Miner
DLB	1	3/18/19	Rowan Planetarium	Melissa Tees Rita Procopio Andrea Dalfonso Sonya Harris Simone Marques Brittinee Garcia
GIS	8	4/5/19	Escape Room, Glassboro	
GHS	9-12	3/30/19	Kingsway HS Jazz Festival	Arthur Myers
GHS	9-12	3/22/19	Schalick HS Jazz Festival	Arthur Myers
GHS	9-12	3/15/19	Penns Grove HS Jazz Festival	Arthur Myers

GHS	9-12	3/8/19	Clayton HS Jazz Festival	Arthur Myers
GHS	9-11	2/22/19	Gateway HS	Alaeida DeColli
GHS	9-12	4/6/19	Shawnee HS Jazz Festival	Arthur Myers
GHS	9-10	3/18/19	RCCG	Michele Keating Susan Powers
TEB	4	5/22/19	Lincoln Financial Field	Kimberly Sims
GHS	10-12	3/5/19	Widener University	Richard Morrison
GHS	9-12	3/28/19	United Nation Ave., New York	Caterina Dawson

3. 2019-2022 Three-Year Preschool Program Plan/Budget
Recommend Board approval of the NJDOE Early Childhood Education 2019-2022 PEA Three-Year Preschool Program Plan and Budget. (attachment I:16)

Informational

Informational

1. HIB Report (attachment I:17)
2. Suspensions (attachment I:18)
3. Board Reports
 - a. Rodgers (attachment I:19)
 - b. Bullock (attachment I:20)
 - c. Bowe (attachment I:21)
 - d. GIS (attachment I:22)
 - e. GHS/GHS Guidance/Athletics (attachment I:23)
 - f. Bullock Guidance (attachment I:24)
 - g. Bowe Guidance (attachment I:25)
 - h. GIS Guidance (attachment I:26)
 - i. CST (attachment I:27)
4. Chief Academic Officer Report (attachment I:28)
5. Pre-School Expansion, Danielle Sochor
 - a. Research-Pre-School Study (attachment I:29)
 - b. Implementation of Full Day Pre-School PowerPoint Presentation (attachment I:30)
6. Interdistrict Amicus Brief Filing Update (attachment I:31)
7. Memorial Invitation, Rodgers, Susan Hars

Ms. Volz moved, seconded by Mr. Esgro to approve the entire Instructional agenda.

The motion was approved by unanimous roll call vote.

Operations Report
Building Issues

Building Issues:

1. Rodgers School
2. Bullock School
3. Bowe School
4. Intermediate School
5. High School
6. Beach Administration Building
7. Technology

a. District Social Media Accounts

Recommended Board approval for the following staff members to manage/update the below listed building social media accounts for the 2018-2019 school year.
(attachment O:1)

School	Accounts(s)	Staff Member
Rogers	Twitter	Danielle Sochor
Bullock	Bulldog Buzz Curriculum Corner Twitter	Richard Taibi
	Facebook, Twitter Instagram	Melanie Sweeney Nicole Locantora Richard Taibi
Bowe	School Messenger Remind, Facebook Twitter, Instagram	Craig Stevenson
GIS	Facebook Instagram	Brittinee Garcia Wanda Chudzinski
GHS	Facebook Instagram, Twitter	Dr, Danielle Sneathen

Awards/Donations

None at this time.

Transportation

Additional Bus Route

Recommend Board approval for an additional bus route, including bus driver and bus aide, to transport a student from Voorhees Pediatric Center to HollyDell School in Sewell based on IEP transportation requirements. This will be a 4.5 hour per day run for the bus driver and a 4 hour per day run for the bus aide in a wheelchair accessible bus.
(attachment O:2)

Budget Recommendations/
Grants

1. Recommend Board approval of the following Reports per attachments:

- a. Warrant Account Bill List February 2019 (attachment O:3)
- b. Capital Projects Bill List February 2019 (attachment O:4)
- c. Handwritten Check List January 1-31, 2019 (attachment O:5)
- d. Board Secretary's Report January 2019 (attachment O:6)
- e. Revenue Report January 2019 (attachment O:7)
- f. Treasurer's Report January 2019 (attachment O:8)
- g. Food Service Profit & Loss December 2018 (attachment O:9)
- h. Food Service Profit & Loss January 2019 (attachment O:10)

Board Secretary's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Treasurer's Reports in accordance with 18A:17-36 and 18A:17-9 for the month of January 2019. The Treasurer's Reports and Secretary's Reports are in agreement for the month of January 2019.

Board Secretary in accordance with N.J.A.C. 6A:23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Resolutions/Contracted
Services

1. Transfer Authorization
 - a. Recommend Board approval of the authorized transfers for January 2019. (attachment O:11)

1. 2018-2019 Memorandum of Agreement
Recommend Board approval of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials for the 2018-2019 school year. (attachment O:12)

2. Side-Bar Agreement

Recommend Board approval of the Side-Bar Agreement Between the Glassboro Education Association and the Glassboro Board of Education, Article X, Paragraph F, (Leaders To Leaders Program) effective February 21, 2019 through June 30, 2020. (attachment O:13)

3. Joint Purchasing Agreement-Regional V Council

Recommend Board ratify the Joint Purchasing Agreement with Region V Council on Special Education to provide case management services for a classified Glassboro resident placed in Hackensack, NJ. This student requires two CST assessments for re-evaluation and Region V can provide this service. The distance from Glassboro to Hackensack makes this agreement necessary. Rate per evaluation is \$342.40. (attachment O:14)

Policies/Regulations

4. Policies/Regulations

Recommend Board approval for the first reading of the following policies/regulations. (attachment O:15)

a.	Regulation 2624	Grading System
b.	Regulation 6472	Central Office Employee Tuition Assistance

Informational
Reports

Reports

- a. Maintenance Report (attachment O:16)
- b. Security Drill Report (attachment O:17)
- c. Variance Analysis Report (attachment O:18)
- d. Facility Request Report (attachment O:19)
- e. IT Report (attachment O:20)

Articles

None at this time.

Miscellaneous

Miscellaneous

- a. Nutri-Serve Status Report
- b. 2019-2020 Budget Calendar (attachment O:21)

Mr. Esgro moved, seconded by Ms. Volz that the Board approve the entire Operations Agenda.

The motion was approved by unanimous roll call vote.

Administration Report
Resignations

Resignations

1. Recommend the Board ratify amending the resignation date of Daniel Ferentz from January 31, 2019 to February 9, 2019. (attachment A:1)
2. Recommend the Board ratify the resignation of Samuel Watson effective February 8, 2019. (attachment A:2)

Revocation of Tenure None at this time.

Suspension/Dismissals Suspension Status
1. Employee #5502 (attachment A:3)

Leave of Absence Leave of Absence

Employee	Beginning Date	Anticipated Return Date	Type of Leave
D Fiscella	1/31/19	2/14/19	FMLA/Paid LOA
T Raynor	2/1/19	2/1/20	Intermittent FMLA
K Tursi	2/7/19	3/7/19	FMLA Ext/Unpaid LOA
C Yaksta	1/25/19	3/1/19	FMLA/Paid LOA
P Kately	3/28/19	6/20/19	FMLA/Paid LOA
R Hart	2/12/19	2/12/20	Intermittent FMLA
D Redfield	2/1/19	6/30/19	Intermittent FMLA

Retirement Rescinding of Retirement
a. Recommend Board approval for rescinding the July 1, 2019 retirement request for Joan Mannino. (attachment A:4)

Reduction in Force None at this time.

Increment Withholding None at this time.

New Employees Aide
Teachers/Nurses/
Aides 1. Part-Time Security Aide-GHS
Recommend Board ratify Barry Rappaport as Part-Time Security Aide at the Alternative Evening High School for the 2018-2019 year, Monday through Thursday, 4 hours per evening, Step 1, at an hourly rate of \$11.63 effective February 25, 2019. Mr. Rappaport is replacing Daniel Ferentz due to resignation. (attachment A:5)

Administration None at this time.

Bus Drivers/Bus Aides Bus Driver
1. Recommend Board approval of Amelia Salvatore as Bus Driver for the 2018-2019 school year., 4.5 hours per day, Step 1, at the hourly rate of \$21.09 effective March 2, 2019. Ms. Salvatore is currently a substitute bus driver for the district and will be replacing Samuel Watson due to resignation. (attachment A:6)

February 20, 2019

Substitute Bus Drivers and Aides	None at this time.								
Custodians/ Housekeepers	None at this time.								
Athletics	None at this time.								
ESS (formerly Souce4Teachers)	Substitute List Recommend Board approval of the February 2019 ESS (formerly Source4Teachers) Substitute list. (attachment A:7)								
Other	None at this time.								
Employee Transfer	None at this time.								
Assignments	None at this time.								
Contracts	None at this time.								
Legal	None at this time.								
Public Relations	Community Affairs Secretary Report – January 2019 (attachment A:8)								
Miscellaneous	Course Reimbursement – Fall 2018 <ol style="list-style-type: none">1. Recommend Board approval for tuition reimbursement to the following staff members for courses taken during the Fall 2018 semester. All documentation has been submitted. (attachment A:9)<table border="1"><tr><td>Scott Rogers</td><td>\$ 729.00</td></tr><tr><td>Tara Zaccardi</td><td>\$ 677.00</td></tr><tr><td>Emily Gigliotti</td><td>\$2,100.00</td></tr><tr><td>Lori Kaszupski</td><td>\$2,100.00</td></tr></table>2. Co-Curricular/yearbook/GIS Recommend Board approval to rescind Shannon Batten as Yearbook Advisor at Intermediate School for the remainder of the 2018-2019 school year due to FMLA/LOA and approve Tarama Ruiz as Yearbook Advisor for the remainder of the 2018-2019 school year effective February 25, 2019 at a prorated stipend of \$539.00. (attachment A:10)	Scott Rogers	\$ 729.00	Tara Zaccardi	\$ 677.00	Emily Gigliotti	\$2,100.00	Lori Kaszupski	\$2,100.00
Scott Rogers	\$ 729.00								
Tara Zaccardi	\$ 677.00								
Emily Gigliotti	\$2,100.00								
Lori Kaszupski	\$2,100.00								

3. 3 or More Preps – GHS

Recommend Board ratify and approve payment to the following staff members for 3 or more preps for the Fall 2018 and Spring 2019 at the rate of \$500 per staff member at Glassboro High School. (attachment A:11)

Fall 2018	Spring 2019
Christi Baldissero	Patricia Yanez
Christine Abrams	Nancy Brown
John Cino	Jamie Cleary
Nancy Brown	Linda Massari
Michele Keating	Maureen Morrison
Maureen Morrison	Elisa Contrevo
Elisa Contrevo	Jordan Faulkner
Christina Duffy	Lynn Hartman
Jordan Faulkner	Barbara Jones
Tina Spadafora	Gregory Maccarone
Lynn Hartman	Michele Memis
Linda Massari	Richard Morrison
Michele Memis	Wayne Rulon
Richard Morrison	Dennis Sheuer
Wayne Rulon	Samantha Shoemaker
Samantha Shoemaker	Tina Spadafora
Nicholas Tarasevich	Thomas Struck
Richard Wisniewski	Nicholas Rarasevich
Karmen Humes	Richard Wisniewski

2 NJMEA Choral Festival

Recommend Board approval for payment to Katherine Baer to accompany students to Rowan University for the NJMEA 66th Annual Jr. High/Middle School Choral Festival on March 20, 2019, up to 2 hours, at the contracted rate of \$32.00 per hour. Ms. Baer will accompany the students prior to her regular start time. (attachment A:12)

3 2018-2019 Superintendent Mid-Year Evaluation

Recommend Board approval of the 2018-2019 Superintendent Mid-Year Evaluation

Mr. Fanfarillo moved, seconded by Mr. Esagro to approve the entire Administration Agenda.

February 20, 2019

The motion was approved by unanimous roll call vote President Calvo, Mr. Esgro, r. Fanfarillo and Mr. Cibo abstaining on item #3E5.

Opportunity for Public To Address the Board

President Calvo moved, seconded by Mr. Esgro that the floor be opened for the public to address the Board.

The motion was approved by unanimous roll call vote.

1. Andrew Johns inquired on the status of the positions originally not filled due to state aid adjustment.
Dr. Silverstein state that most of the positions have been filled, but may be eliminated due to further decline in state aid.
2. Mr. Johns also state the Board agendas are not accessible until right before the meeting. Agendas need to be available in their most recent form per the statue law.
3. Kate Whittaker expressed concerns about holding Glassboro High School and Glassboro Intermediate School parent conferences on the same day.
4. Ms. McCants expressed concerns about Glassboro High School staff being rude during meetings.

Adjournment

President Calvo moved, seconded by Mr. Esgro, that the meeting be adjourned (8:16pm).

The motion was approved by unanimous roll call vote.

Respectfully submitted,

Scott Henry
School Business Administrator/Board Secretary